Module 7:

RDA Toolkit Features

Library of Congress RDA Seminar, March 2012

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www.rdatoolkit.org

ACCESS
RDA Toolkit

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RDA: Resource Description & Access

Designed for the digital world and an expanding universe of metadata users, RDA: Resource Description and Access is the new, unified cataloging standard—an evolution of the cataloging principles from AACR2, with rules carried over or adapted to the RDA model. Benefits of RDA include:

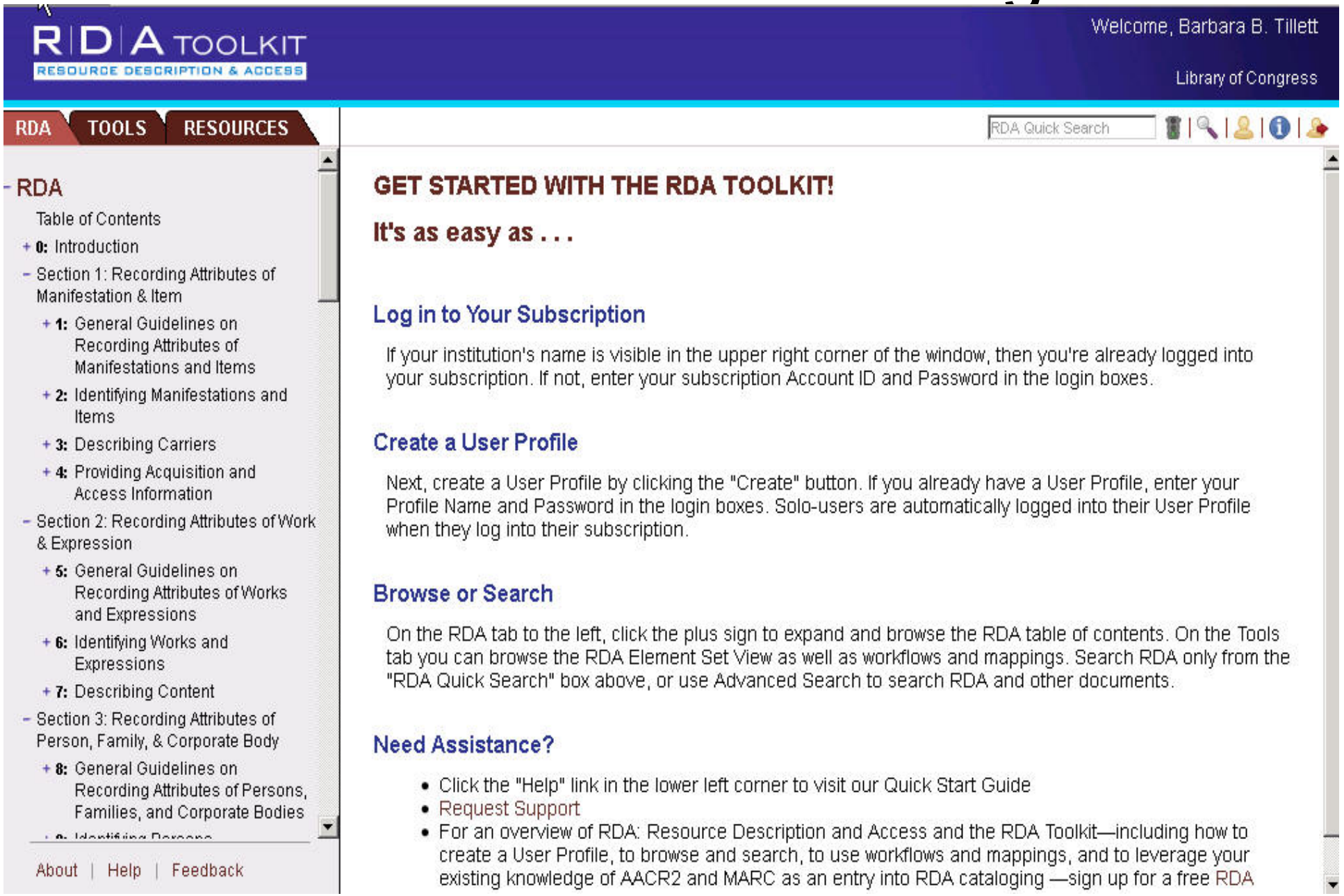
- A structure based on the conceptual models of FRBR (functional requirements for bibliographic data) and FRAD (functional requirements for authority data) to help catalog users find the information they need more easily
- A flexible framework for content description of digital resources that also serves the needs of libraries organizing traditional resources
- A better fit with emerging database technologies, enabling institutions to introduce efficiencies in data capture and storage retrievals

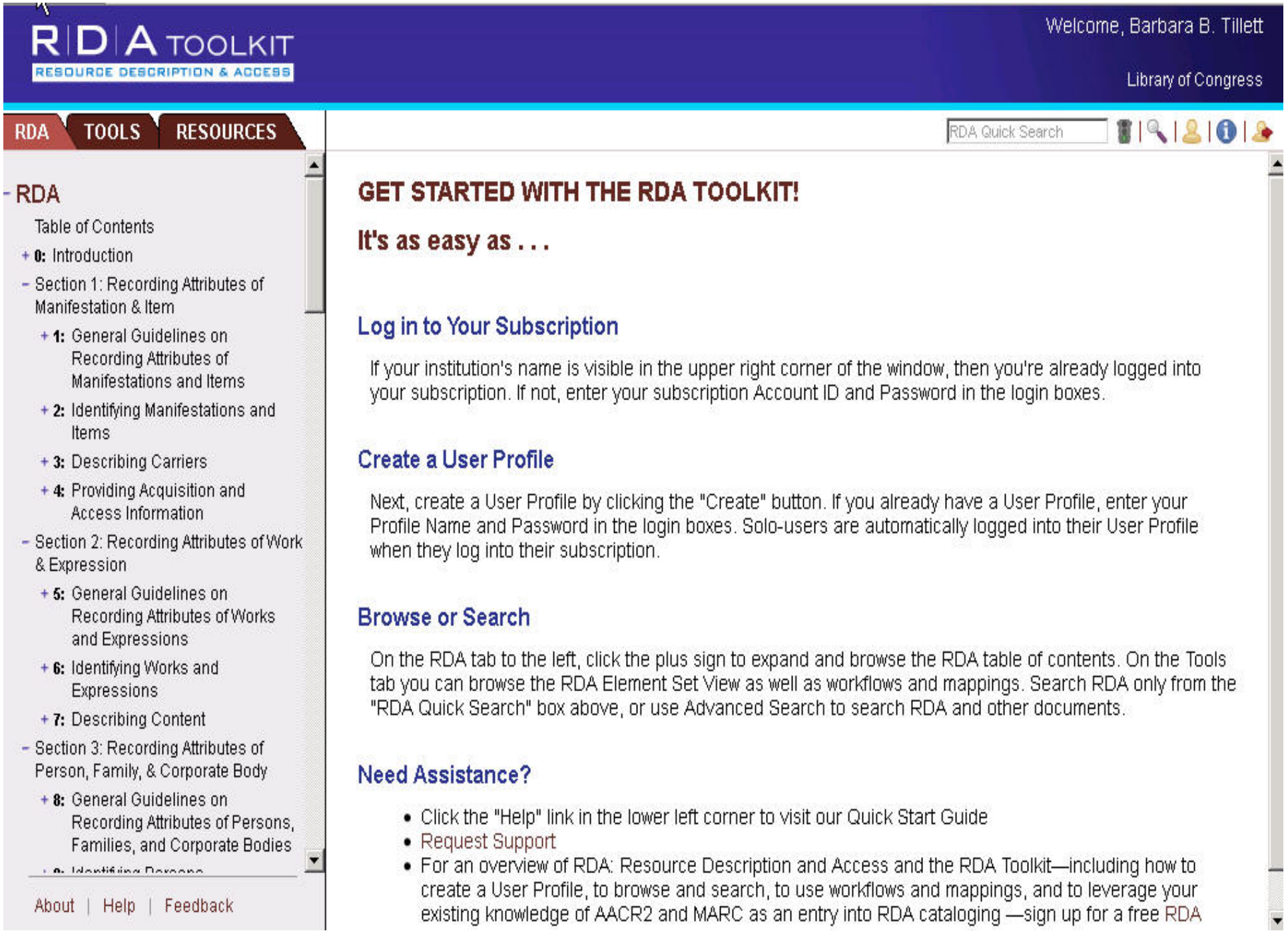
The online RDA Toolkit subscription provides a one-stop resource for evaluating and implementing RDA, and is the most effective way to interact with the new standard.

RDA Toolkit highlights:

- RDA instructions that are searchable and browseable
- AACR2 Rule Number Search of RDA instructions

RDA Toolkit Web Page

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Library of Congress
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3: Describing Carriers
4: Providing Acquisition and Access Information
Section 2: Recording Attributes of Work & Expression
5: General Guidelines on Recording Attributes of Works and Expressions
6: Identifying Works and Expressions
7: Describing Content
Section 3: Recording Attributes of Person, Family, & Corporate Body
8: General Guidelines on Recording Attributes of Persons, Families, and Corporate Bodies
About | Help | Feedback
GET STARTED WITH THE RDA TOOLKIT!
It's as easy as . . .
Log in to Your Subscription
If your institution's name is visible in the upper right corner of the window, then you're already logged into your subscription. If not, enter your subscription Account ID and Password in the login boxes.
Create a User Profile
Next, create a User Profile by clicking the "Create" button. If you already have a User Profile, enter your Profile Name and Password in the login boxes. Solo-users are automatically logged into their User Profile when they log into their subscription.
Browse or Search
On the RDA tab to the left, click the plus sign to expand and browse the RDA table of contents. On the Tools tab you can browse the RDA Element Set View as well as workflows and mappings. Search RDA only from the "RDA Quick Search" box above, or use Advanced Search to search RDA and other documents.
Need Assistance?
Click the "Help" link in the lower left corner to visit our Quick Start Guide
Request Support
For an overview of RDA: Resource Description and Access and the RDA Toolkit—including how to create a User Profile, to browse and search, to use workflows and mappings, and to leverage your existing knowledge of AACR2 and MARC as an entry into RDA cataloging —sign up for a free RDA

Tabs

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RESOURCE DESCRIPTION & ACCESS
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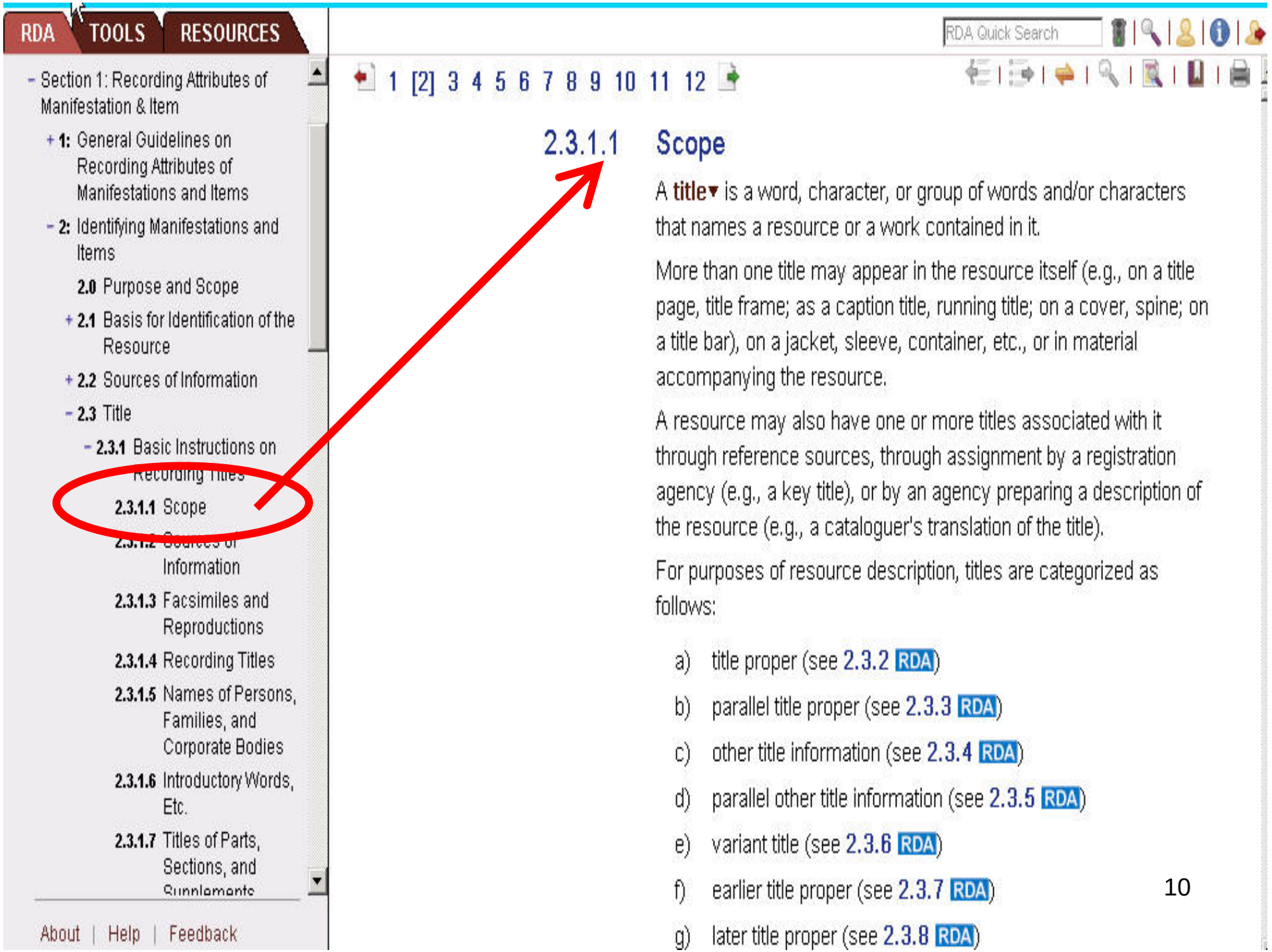
+ 2.13 Mode of Issuance
+ 2.14 Frequency
+ 2.15 Identifier for the Manifestation
+ 2.16 Preferred Citation
+ 2.17 Custodial History of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2.3.1.2 Sources of Information
2.3.1.3 Facsimiles and Reproductions
2.3.1.4 Recording Titles
2.3.1.5 Names of Persons, Families, and Corporate Bodies
2.3.1.6 Introductory Words, Etc.
2.3.1.7 Titles of Parts, Sections, and Supplements
About | Help | Feedback
1 [2] 3 4 5 6 7 8 9 10 11 12
2.3.1.1 Scope
A title is a word, character, or group of words and/or characters that names a resource or a work contained in it.
More than one title may appear in the resource itself (e.g., on a title page, title frame; as a caption title, running title; on a cover, spine; on a title bar), on a jacket, sleeve, container, etc., or in material accompanying the resource.
A resource may also have one or more titles associated with it through reference sources, through assignment by a registration agency (e.g., a key title), or by an agency preparing a description of the resource (e.g., a cataloguer's translation of the title).
For purposes of resource description, titles are categorized as follows:
a) title proper (see 2.3.2 RDA)
b) parallel title proper (see 2.3.3 RDA)
c) other title information (see 2.3.4 RDA)
d) parallel other title information (see 2.3.5 RDA)
e) variant title (see 2.3.6 RDA)
f) earlier title proper (see 2.3.7 RDA)
g) later title proper (see 2.3.8 RDA)

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AACR2, relation to RDA, 0.2 RDA

Abbreviated titles, 2.3.10 RDA

Abbreviations, App. B RDA *See also* Initialisms and acronyms RDA; Initials RDA

- corporate names, 11.2.3.5 RDA
- extent of storage space, 3.4.1.11.2 RDA
- Indonesian names, F.6.1.3 RDA
- Latin alphabet, B.7 RDA
- in names of PFC, 8.5.7 RDA
- omission of before ships' names, 11.2.2.10 RDA
- place names, 16.2.3.5 RDA
- in title of the work, 6.2.1.9 RDA, B.3 RDA

Abridged as (expression)/abridgement of (expression) [rd], J.3.2 RDA

Abridged as (work)/abridgement of (work) [rd], J.2.2 RDA

Abridgement of information *See* Omissions RDA

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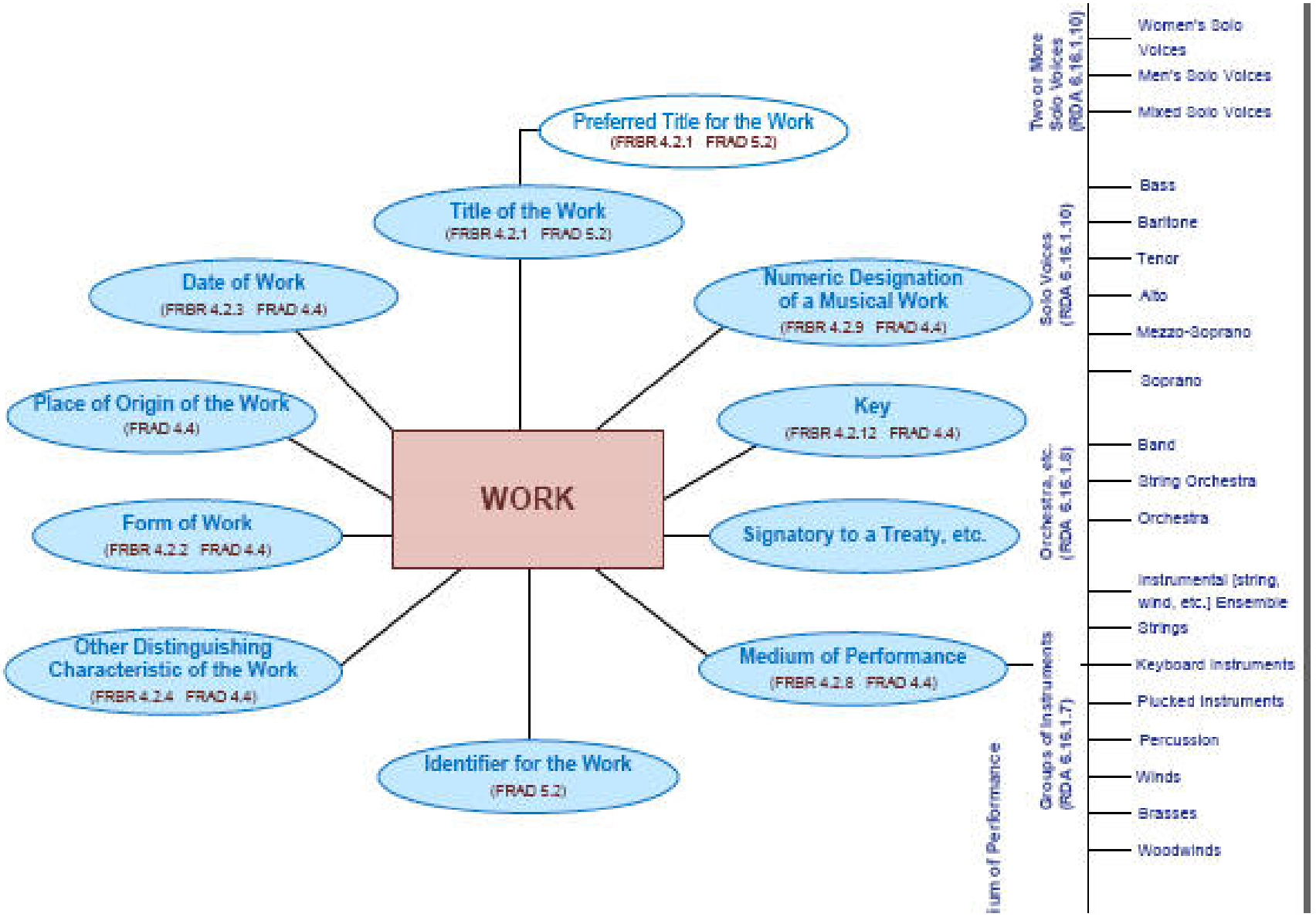
+ RDA: Element Set View
+ RDA Mappings
+ Workflows
+ Mappings
+ Entity Relationship Diagram (ERD)
+ Schemas

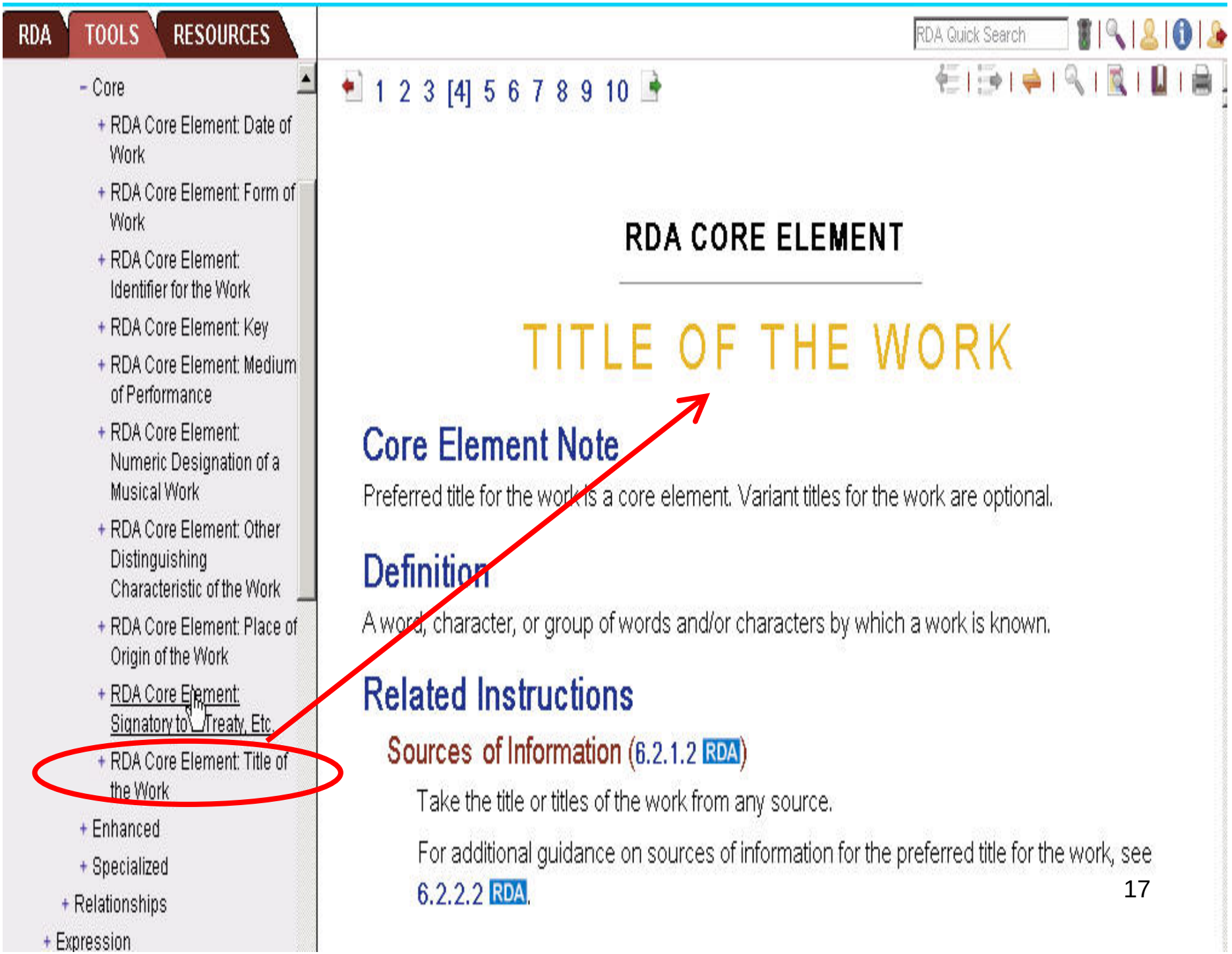
Entity-Relationship Diagrams



RDA | TOOLS | RESOURCES

- **RDA: Element Set View**
  - + FRBR Entities
  - + FRAD Entities
  - Other Entities
- **RDA Mappings**
  - RDA to MARC Bibliographic Mapping
  - MARC Bibliographic to RDA Mapping
  - RDA to MARC Authority Mapping
  - MARC Authority to RDA Mapping
  - RDA to MODS Mapping

RDA
TOOLS
RESOURCES
RDA: Element Set View
FRBR Entities
Work
Attributes
Core
RDA Core Element: Date of Work
RDA Core Element: Form of Work
RDA Core Element: Identifier for the Work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+ RDA Core Element: Date of Work
+ RDA Core Element: Form of Work
+ RDA Core Element: Identifier for the Work
+ RDA Core Element: Key
+ RDA Core Element: Medium of Performance
+ RDA Core Element: Numeric Designation of a Musical Work
+ RDA Core Element: Other Distinguishing Characteristic of the Work
+ RDA Core Element: Place of Origin of the Work
+ RDA Core Element: Signatory to Treaty, Etc.
+ RDA Core Element: Title of the Work
+ Enhanced
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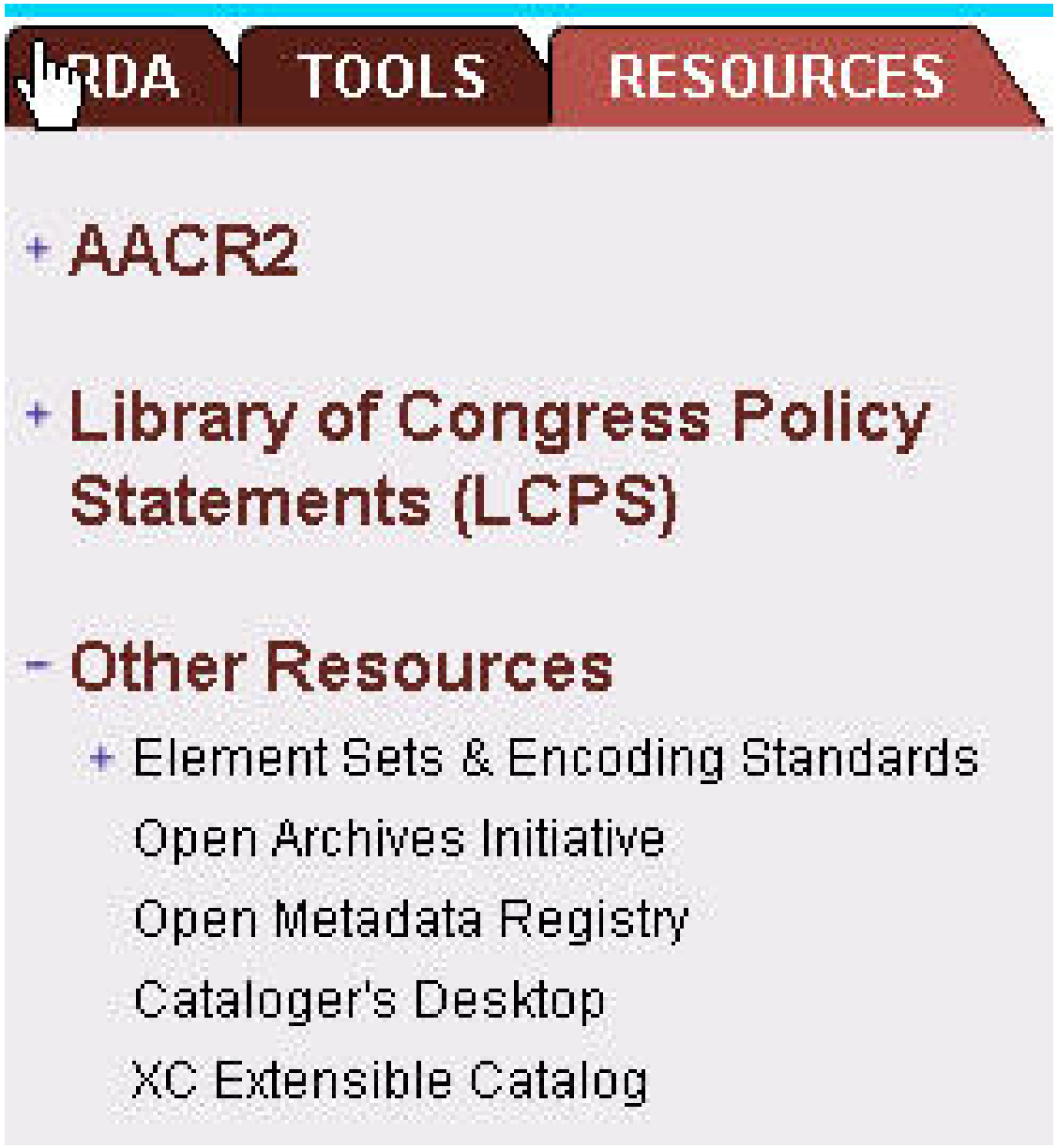
+ Relationships
+ Expression
1 2 3 [4] 5 6 7 8 9 10
RDA CORE ELEMENT
TITLE OF THE WORK
Core Element Note
Preferred title for the work is a core element. Variant titles for the work are optional.
Definition
A word, character, or group of words and/or characters by which a work is known.
Related Instructions
Sources of Information (6.2.1.2 RDA)
Take the title or titles of the work from any source.
For additional guidance on sources of information for the preferred title for the work, see 6.2.2.2 RDA.

RDA | TOOLS | RESOURCES

- AACR2
- Library of Congress Policy Statements (LCPS)
- Other Resources

Resources


RDA
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+ AACR2
+ Library of Congress Policy Statements (LCPS)
- Other Resources
+ Element Sets & Encoding Standards
Open Archives Initiative
Open Metadata Registry
Cataloger's Desktop
XC Extensible Catalog

RDA TOOLKIT
RESOURCE DESCRIPTION & ACCESS

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RDA TOOLS RESOURCES

RDA Quick Search

1 2 [3] 4 5 6 7 8 9 10

- AACR2
  - + Front Matter
  - - Part I: Description
    - + Introduction
    - - 1: General Rules for Description
      - + 1.0. General Rules
      - - 1.1. Title and Statement of Responsibility Area
        - + 1.1A. Premilinary Rule
        - - 1.1B. Title Proper
          - 1.1B1.
          - 1.1B2.
          - 1.1B3.

1.1B1 RDA Transcribe the title proper exactly as to wording, order, and spelling, but not necessarily as to punctuation and capitalization. Give accentuation and other diacritical marks that are present in the chief source of information (see also 1.0G AACR2). For inaccuracies in the title proper of a serial or an integrating resource in any area except the series area, see 12.1B1 AACR2. Capitalize according to appendix A AACR2.

Speedball technique charts

Les misérables
(*Diacritic supplied*)

The materials of architecture

Supplement to The conquest of Peru and Mexico

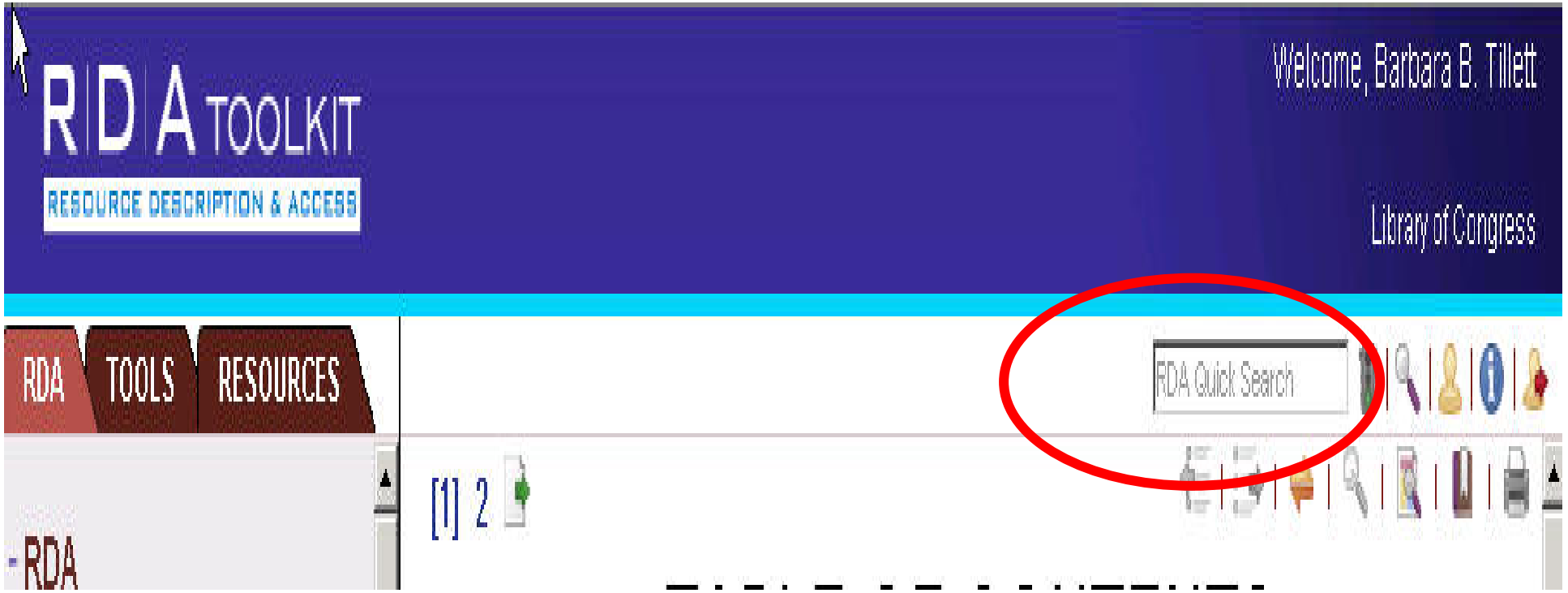
The 1919/20 Breasted Expedition to the Near East

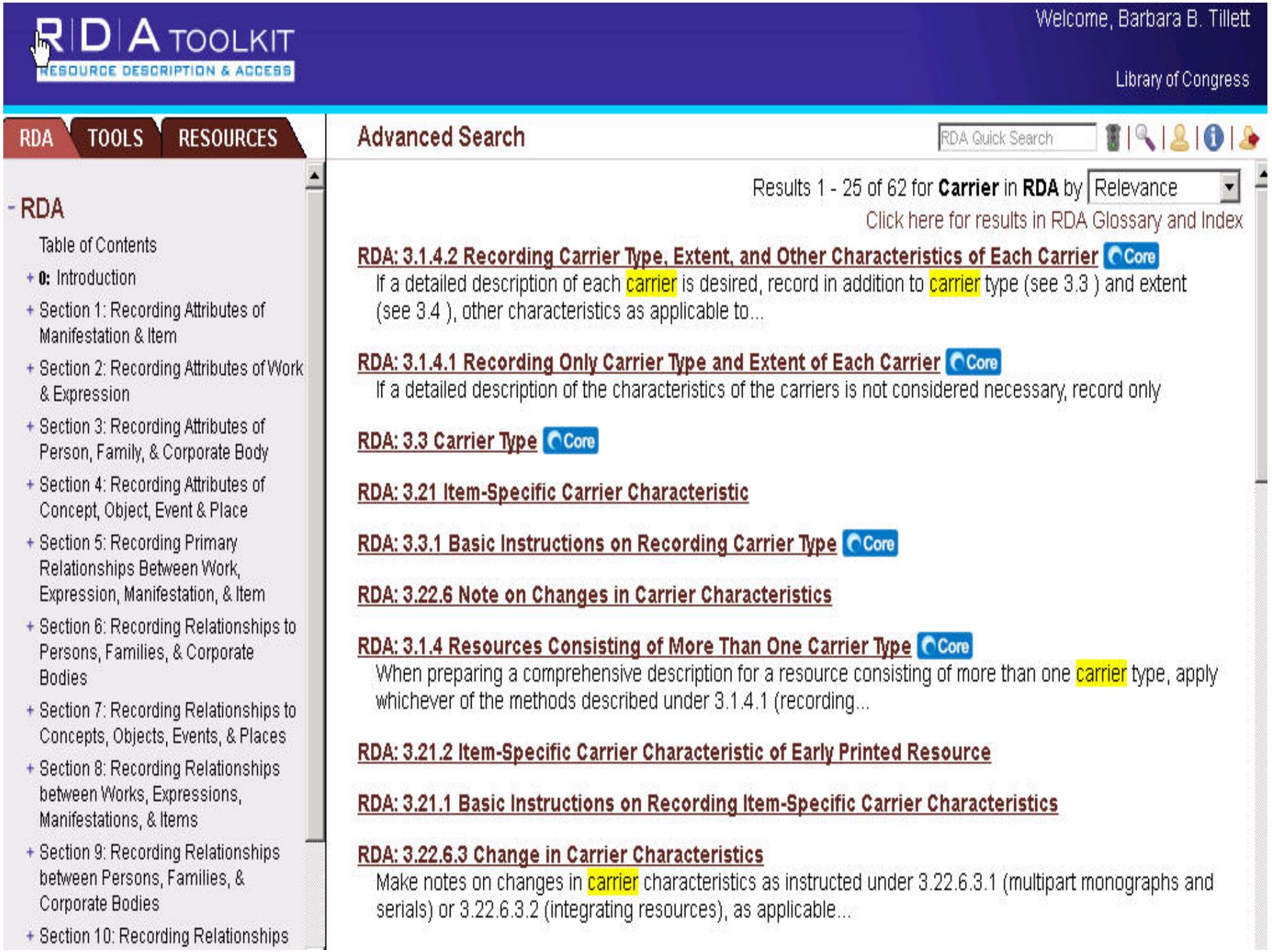
Searching RDA

- Quick search
  - Keyword
- Advanced search
  - Boolean
  - Filters
  - Save searches

Quick Search

- Enter keywords

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+ Section 4: Recording Attributes of Concept, Object, Event & Place
+ Section 5: Recording Primary Relationships Between Work, Expression, Manifestation, & Item
+ Section 6: Recording Relationships to Persons, Families, & Corporate Bodies
+ Section 7: Recording Relationships to Concepts, Objects, Events, & Places
+ Section 8: Recording Relationships between Works, Expressions, Manifestations, & Items
+ Section 9: Recording Relationships between Persons, Families, & Corporate Bodies
+ Section 10: Recording Relationships
Results 1 - 25 of 62 for Carrier in RDA by Relevance
Click here for results in RDA Glossary and Index
RDA: 3.1.4.2 Recording Carrier Type, Extent, and Other Characteristics of Each Carrier Core
If a detailed description of each carrier is desired, record in addition to carrier type (see 3.3) and extent (see 3.4), other characteristics as applicable to...
RDA: 3.1.4.1 Recording Only Carrier Type and Extent of Each Carrier Core
If a detailed description of the characteristics of the carriers is not considered necessary, record only
RDA: 3.3 Carrier Type Core
RDA: 3.21 Item-Specific Carrier Characteristic
RDA: 3.3.1 Basic Instructions on Recording Carrier Type Core
RDA: 3.22.6 Note on Changes in Carrier Characteristics
RDA: 3.1.4 Resources Consisting of More Than One Carrier Type Core
When preparing a comprehensive description for a resource consisting of more than one carrier type, apply whichever of the methods described under 3.1.4.1 (recording...
RDA: 3.21.2 Item-Specific Carrier Characteristic of Early Printed Resource
RDA: 3.21.1 Basic Instructions on Recording Item-Specific Carrier Characteristics
RDA: 3.22.6.3 Change in Carrier Characteristics
Make notes on changes in carrier characteristics as instructed under 3.22.6.3.1 (multipart monographs and serials) or 3.22.6.3.2 (integrating resources), as applicable...

3.3 Carrier Type

CORE ELEMENT

3.3.1 Basic Instructions on Recording Carrier Type

3.3.1.1 Scope

Carrier type▾ is a categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, etc., the content of a resource.

3.3.1.2 Sources of Information

Use evidence presented by the resource itself (or on any accompanying material or container) as the basis for recording carrier type. If desired, take additional evidence from any source.

3.3.1.3 Recording Carrier Type

Record the type of carrier used to convey the content of the resource using one or more of the terms listed below. Record as many terms as are applicable to the resource being described.

Alternative

3.3.1.3 Recording Carrier Type

Record the type of carrier used to convey the content of the resource using one or more of the terms listed below. Record as many terms as are applicable to the resource being described.

Alternative

If the resource being described consists of more than one carrier type, record only

a) the carrier type that applies to the predominant part of the resource (if there is a predominant part)

or

b) the carrier types that apply to the most substantial parts of the resource (including the predominant part, if there is one)

using one or more of the terms listed below, as appropriate.

Audio carriers

audio cartridge

audio cylinder

Optional Omission LCPS

If the number of units cannot be readily ascertained or approximated, omit the number.

EXAMPLE

sheet

various pieces

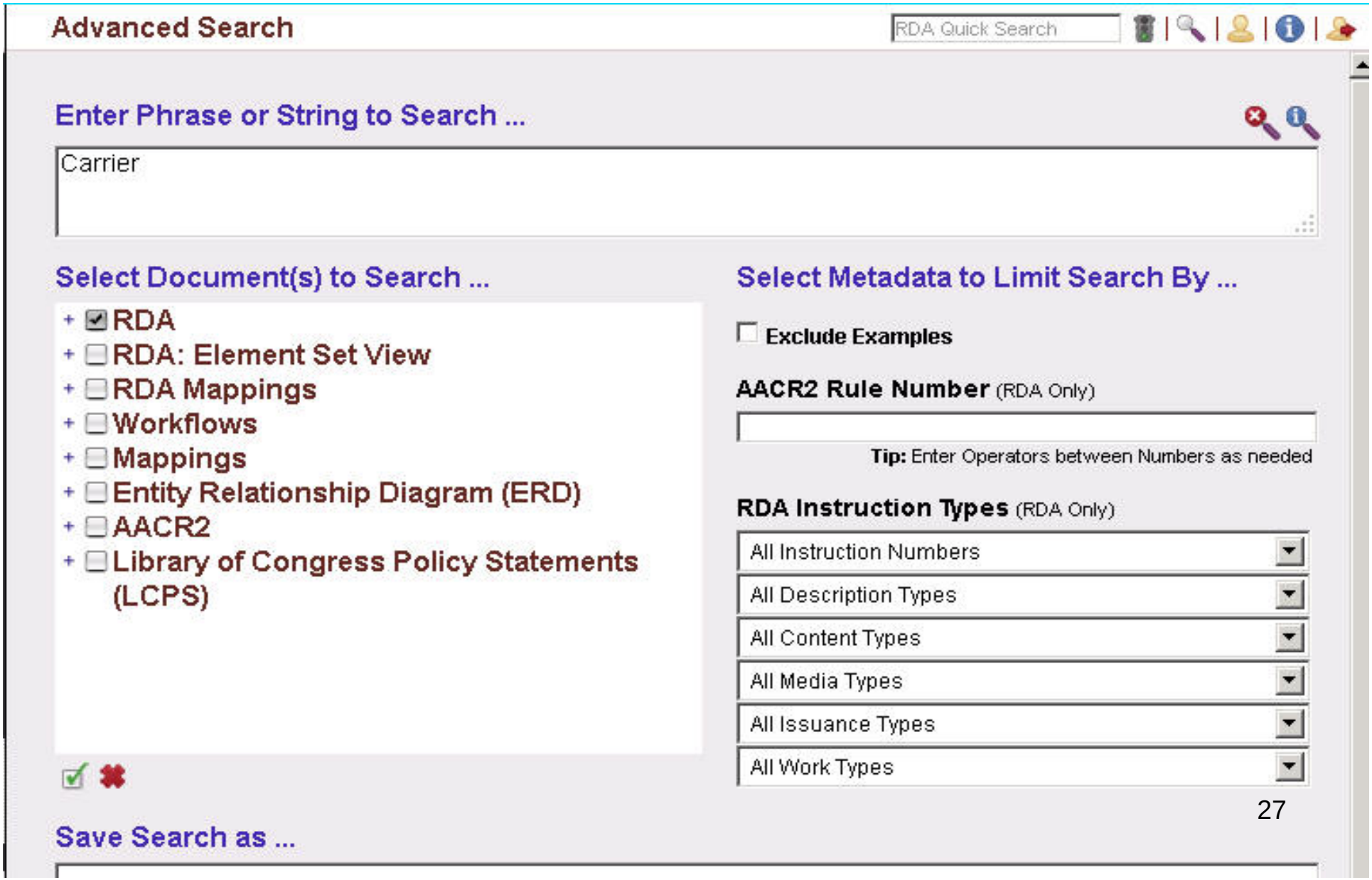
Predominant carrier type and extent recorded using a general term, omitting the number of pieces

Optional Addition

If the carriers are in a container, name the container and record its dimensions (see 3.5.1.5 RDA).

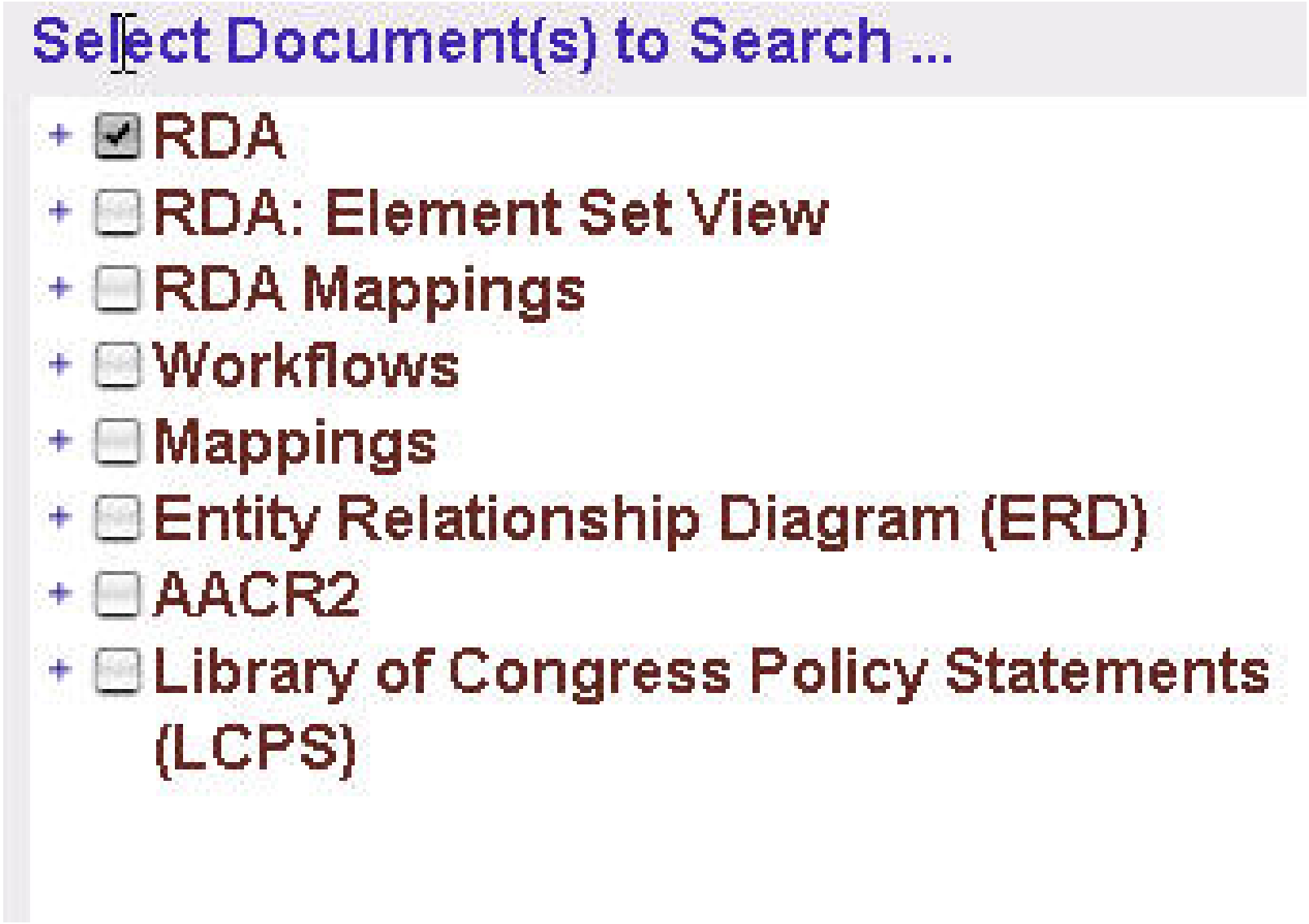
EXAMPLE

Advanced Search

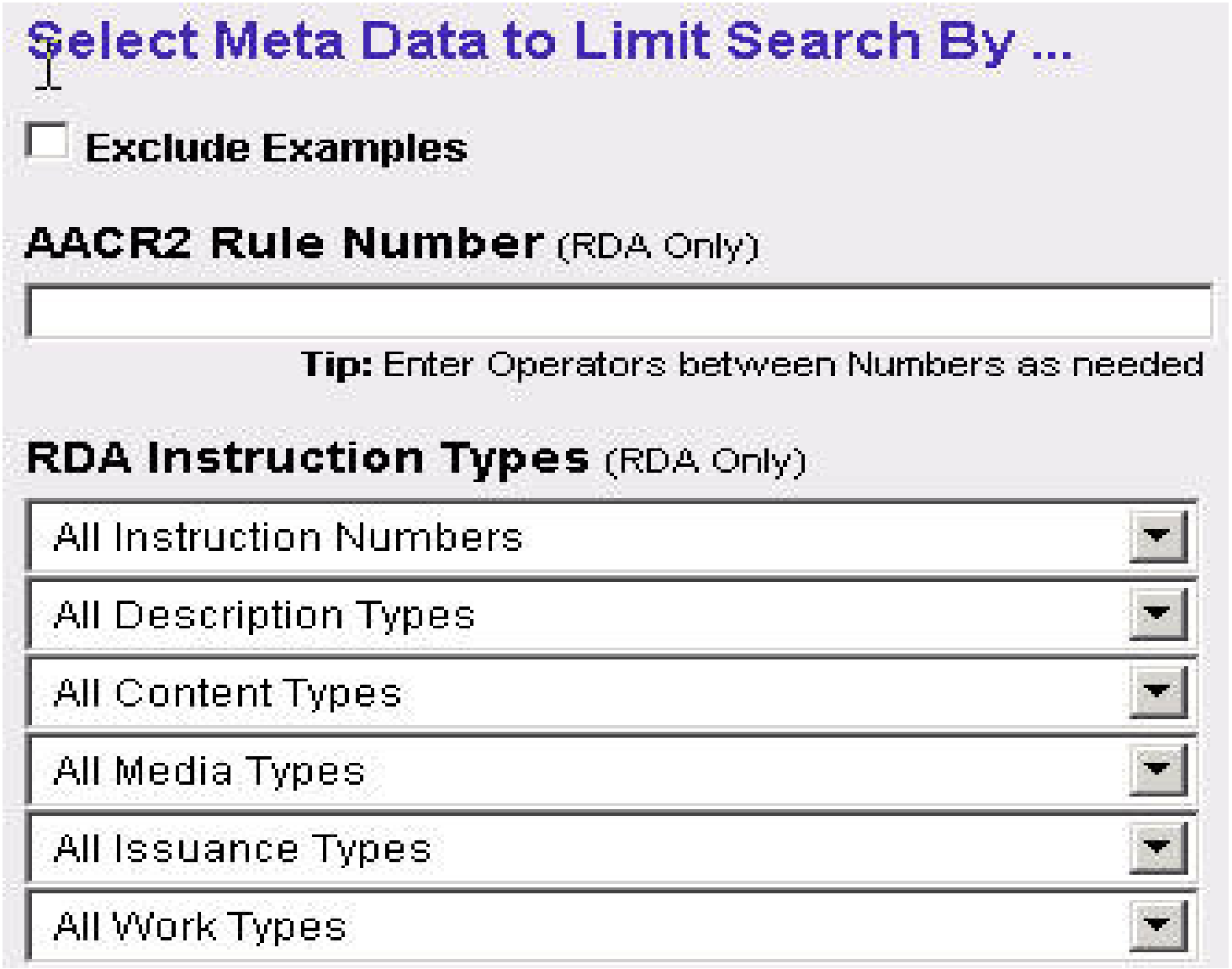


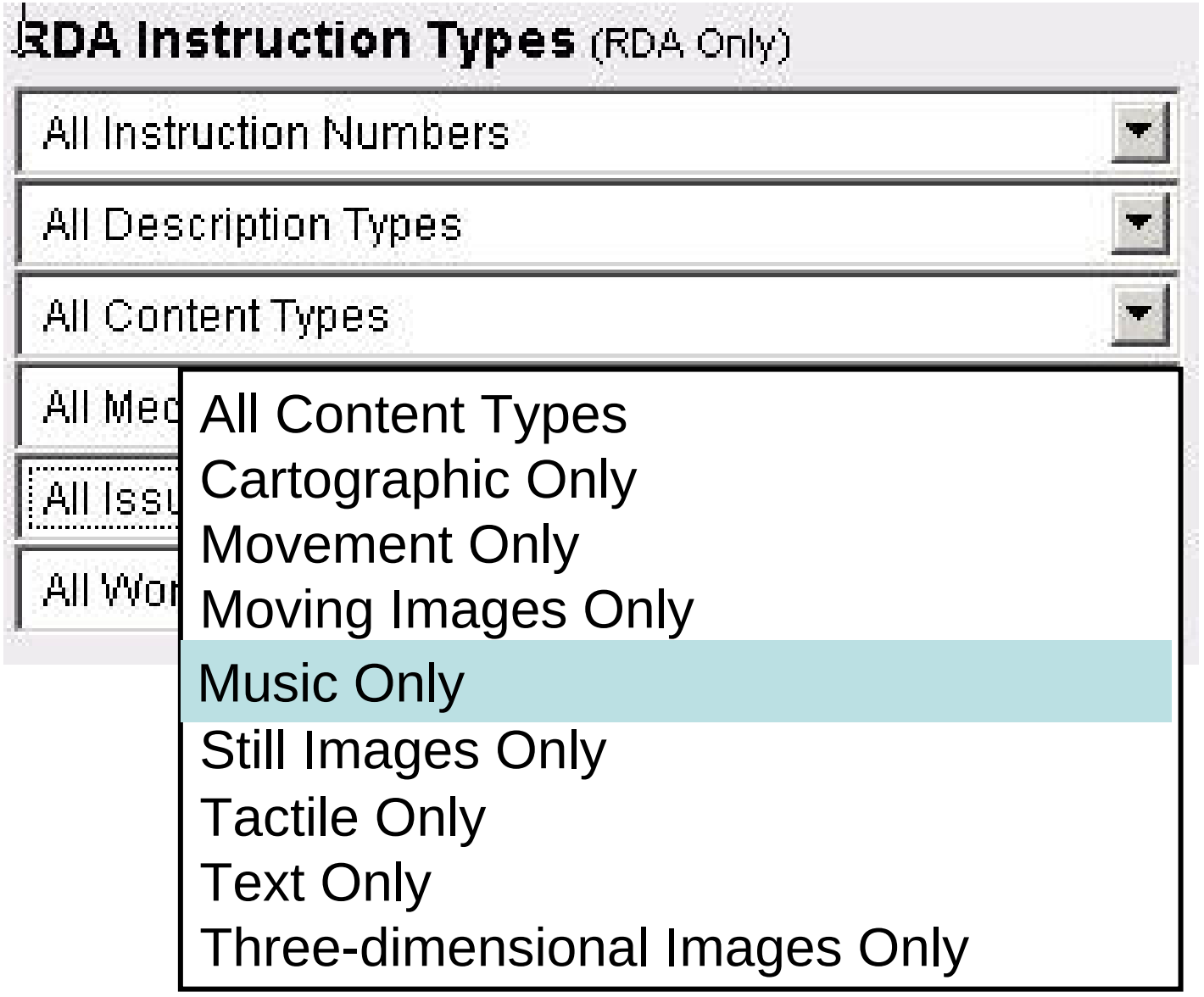
Search box

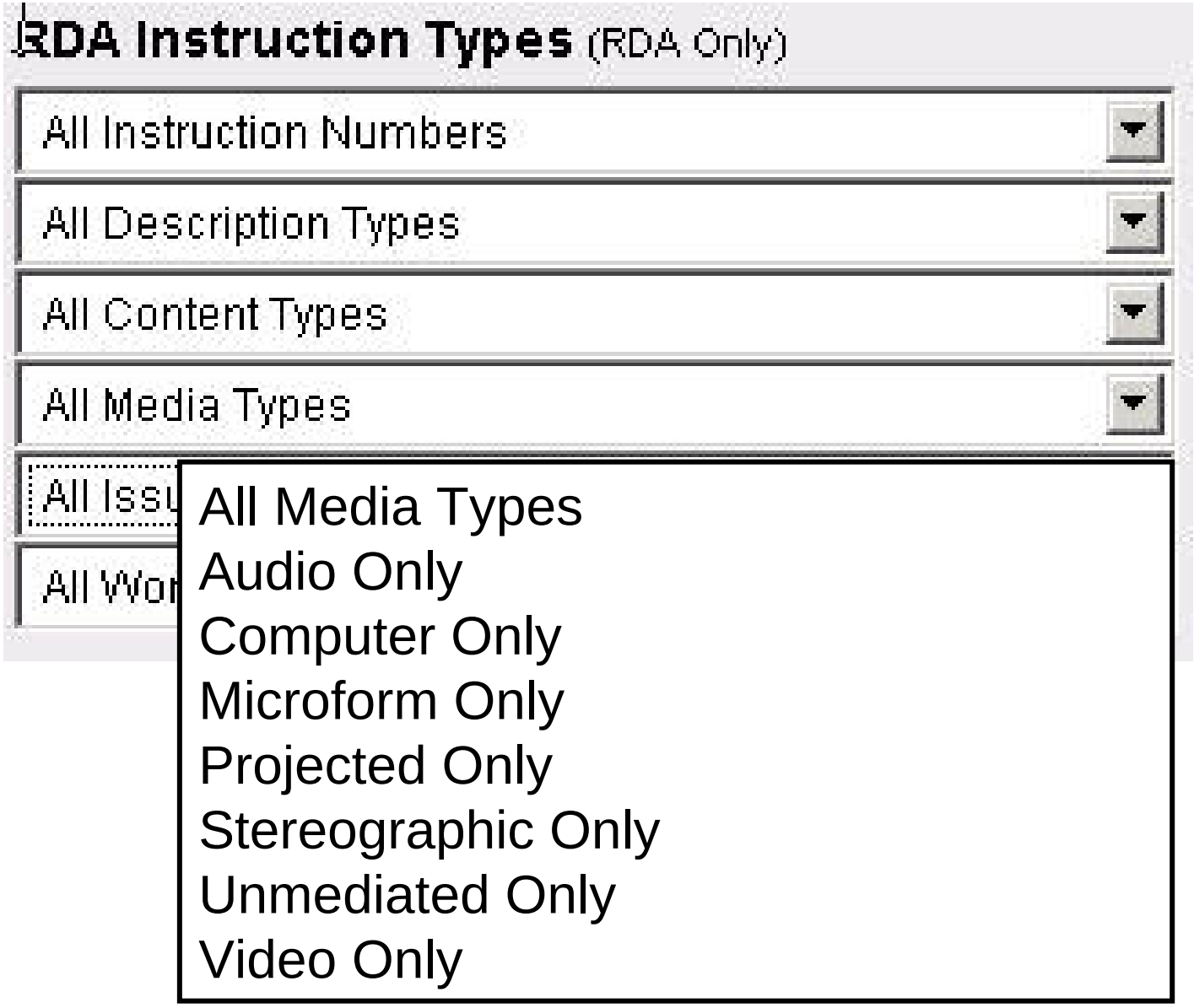
Sources to Search

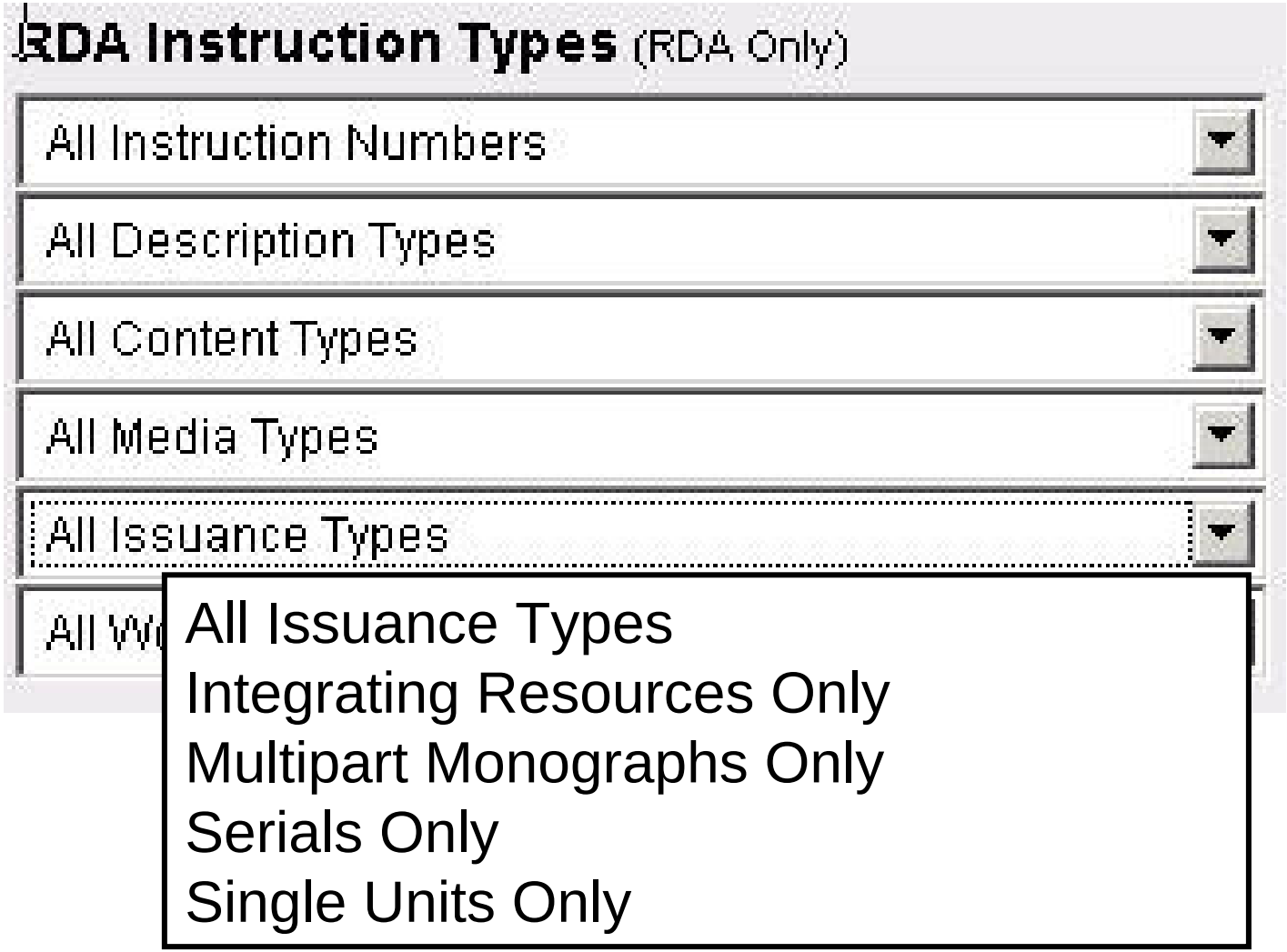


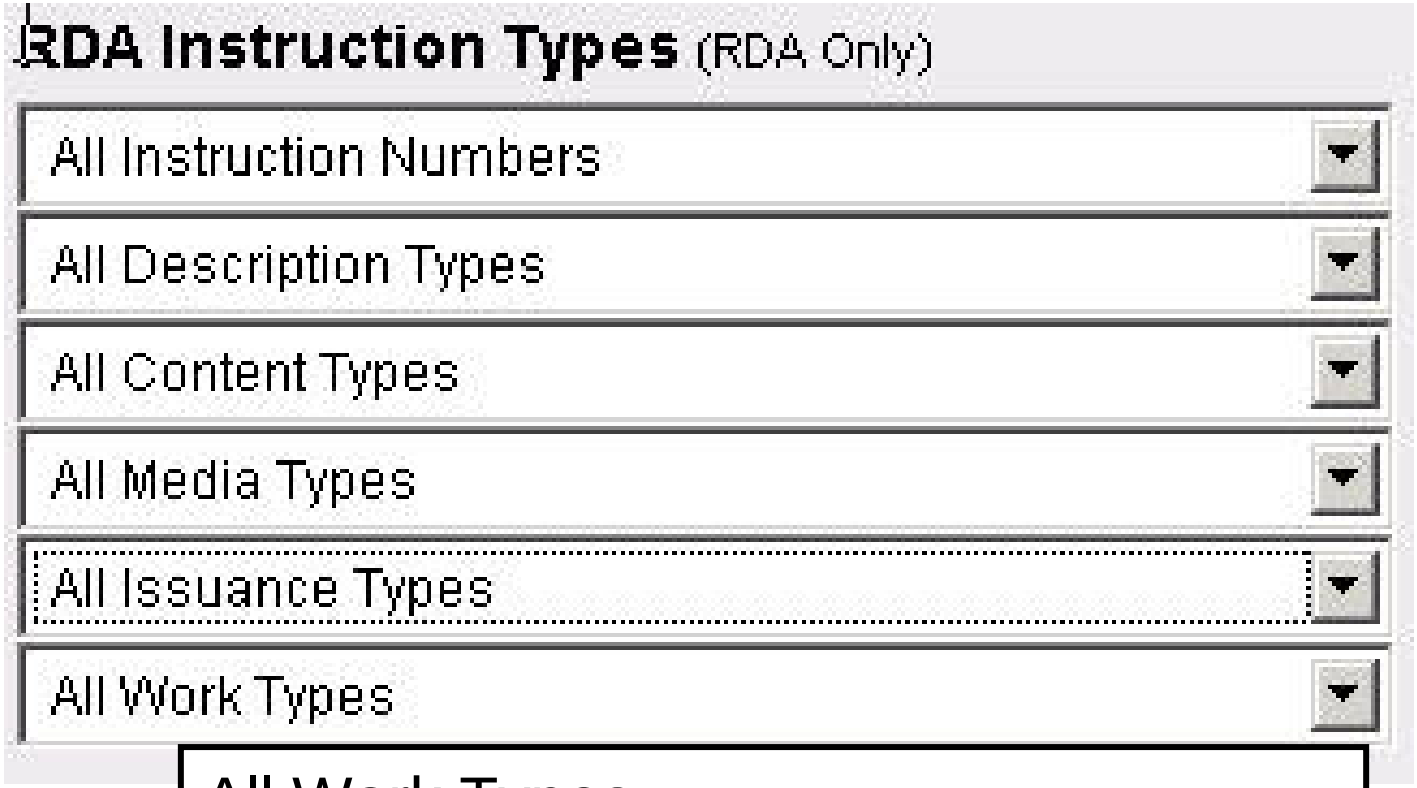
Search Limits

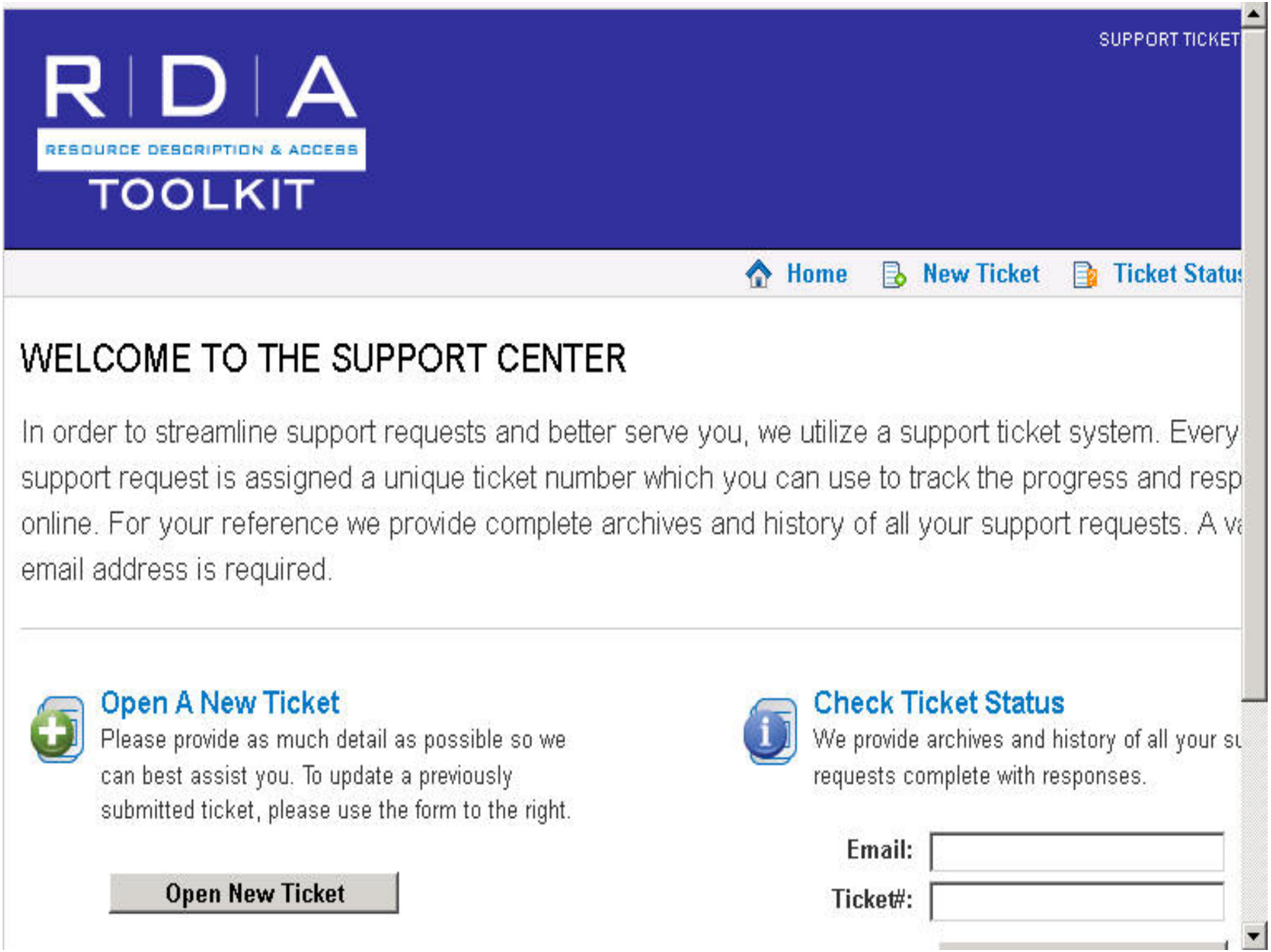



RDA Instruction Types (RDA Only)
All Instruction Numbers
All Description Types
All Content Types
All Content Types
Cartographic Only
Movement Only
Moving Images Only
Music Only
Still Images Only
Tactile Only
Text Only
Three-dimensional Images Only


RDA Instruction Types (RDA Only)
All Instruction Numbers
All Description Types
All Content Types
All Media Types
All Issu
All Wor
All Media Types
Audio Only
Computer Only
Microform Only
Projected Only
Stereographic Only
Unmediated Only
Video Only


RDA Instruction Types (RDA Only)
All Instruction Numbers
All Description Types
All Content Types
All Media Types
All Issuance Types
All Issuance Types
Integrating Resources Only
Multipart Monographs Only
Serials Only
Single Units Only


RDA Instruction Types (RDA Only)
All Instruction Numbers
All Description Types
All Content Types
All Media Types
All Issuance Types
All Work Types
All Work Types
Legal Only
Musical Only
Official Communications Only
Religious Only


SUPPORT TICKET
R | D | A
RESOURCE DESCRIPTION & ACCESS
TOOLKIT
Home
New Ticket
Ticket Status
WELCOME TO THE SUPPORT CENTER
In order to streamline support requests and better serve you, we utilize a support ticket system. Every
support request is assigned a unique ticket number which you can use to track the progress and resp
online. For your reference we provide complete archives and history of all your support requests. A va
email address is required.
Open A New Ticket
Please provide as much detail as possible so we can best assist you. To update a previously submitted ticket, please use the form to the right.
Open New Ticket
Check Ticket Status
We provide archives and history of all your su requests complete with responses.
Email:
Ticket#:

Help with RDA instructions

LChelp4rda@loc.gov