



基本 RDA

New Toolkit, New RDA

新 RDA 編目平台

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課程內容大綱

- » 第一章：RDA 結構與內容 (1)
- » 第二章：RDA 結構與內容 (2)
- » 第三章：
 - ◇ 與舊版 RDA 不同處
 - ◇ Why：RDA 為何要重新設計，重新組織？
- » 第四章：如何使用 新版 RDA



第一章：RDA 結構與內容 (1)





新版 RDA 基本內容

- » 以書目實體和元素的著錄規則 (**Instructions: Entities & Elements**) 為基礎，佐以編目導引 (**Guidance**) 和其他相關編目資源 (**Resources**) 聯合組成的線上編目工具平台，用來作為描述書目資源的規範和參考工具
- » 以具國際性為宗旨 – 為全世界編目機構所建立
- » 推動圖書館編目資料與鏈結性資料結構相容，期最終得以應用在鏈結性資料的環境



新版 RDA 實施計畫

- » 於 2020年12月出版，
- » 美國國會圖書館和美國合作編目計畫 (LC 和 PCC) 宣布實施新 RDA的時間會是 2022 年
- » 2022年十月左右，美國合作編目計畫更新了實施新 RDA 的日期，即在2023 年6月前不會實施新版 RDA

官方 (新) RDA Toolkit 首頁 (https://access.rdatoolkit.org/)

訂購 RDA 帳戶

在實施新版 RDA 前，進入新版 RDA 需建立個人帳戶，以個人帳號登入



The screenshot displays the RDA Toolkit homepage. At the top, there is a navigation bar with the text "R | D | A TOOLKIT" on the left and "Original Toolkit", "Help", "English", and "Submit Feedback" on the right. Below this is a secondary navigation bar with tabs for "ENTITIES", "GUIDANCE", "POLICIES", and "RESOURCES", along with a search bar containing the word "All" and a search icon. The main content area features a large heading "Welcome To RDA Toolkit" and a sub-heading "Last Toolkit Release: September 2022". On the left side, there is a "Log In" section with input fields for "Username" and "Password", a "Remember Me" checkbox, and a "Log In" button. To the right of the login form is a "Don't Have an Account?" section with a "Subscribe Today" button and contact information for "RDA Toolkit Support". On the right side, there is a "News" section with a sub-heading "All News >" and a list of news items, including "Un avant-goût du RDA Toolkit officiel" with details about a webinar.

登入後 RDA Toolkit 首頁 (<https://access.rdatoolkit.org/>)

The screenshot shows the RDA Toolkit homepage. At the top, there is a dark blue navigation bar with the text "R | D | A TOOLKIT" on the left and "Original Toolkit", "Bookmarks and Notes", "Documents", "Views", "Help", "English", and "Submit Feedback" on the right. Below this is a lighter blue bar with "Princeton University Library" on the left and a user profile "Cathy Weng" on the right. A central navigation bar contains "ENTITIES", "GUIDANCE", "POLICIES", and "RESOURCES". To the right of these is a search bar with a dropdown menu set to "All" and a search icon. Below the navigation is a large white area with the text "Welcome back, Cathy" on the left and "Last Toolkit Release: September 2022" on the right. The main content area is divided into two columns. The left column has a dark blue header "Recently Viewed" with a circular arrow icon. It lists three items: "Guidance: Well-formed RDA" (2022/10/02 02:46:18 EST), "Guidance: Effective description" (2022/10/02 02:45:24 EST), and "Guidance: Resource description" (2022/10/02 02:45:19 EST). The right column has a dark blue header "News" with a right-pointing arrow and "All News >". Below the header is a news item with a thumbnail image of a laptop displaying a rocket launch. The text of the news item reads: "New RDA Toolkit Demo Debuts on YouTube September 30th" followed by a paragraph: "Now ready for listening and viewing on our YouTube channel, the latest RDA Toolkit demo is an English-language refresher on the features and functions of the official RDA Toolkit. It covers navigating and searching the official RDA Toolkit, current features and".

R | D | A TOOLKIT Original Toolkit Bookmarks and Notes Documents Views Help English Submit Feedback

Princeton University Library Cathy Weng

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Welcome back, **Cathy** Last Toolkit Release: September 2022

Recently Viewed

- Guidance: Well-formed RDA
2022/10/02 02:46:18 EST
- Guidance: Effective description
2022/10/02 02:45:24 EST
- Guidance: Resource description
2022/10/02 02:45:19 EST

News All News >

New RDA Toolkit Demo Debuts on YouTube September 30th
Now ready for listening and viewing on [our YouTube channel](#), the latest RDA Toolkit demo is an English-language refresher on the features and functions of the official RDA Toolkit. It covers navigating and searching the official RDA Toolkit, current features and

RDA 結構

導覽工具欄

Original Toolkit – 連結到舊版 RDA

Bookmarks and Notes – 個人建立的書籤和註解

Documents – 個人建立的文件

Views – 內容顯示設定

Help – 需要幫助網頁

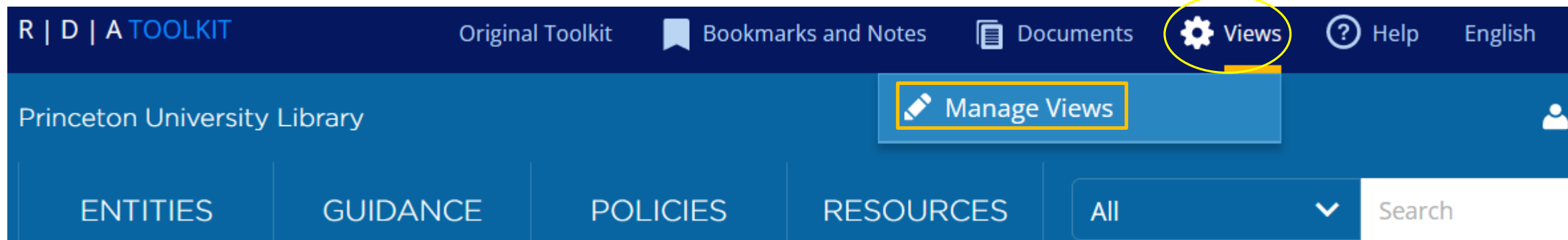
English – 語言、字體大小設定

Submit Feedback – 意見信箱

The screenshot shows the top navigation bar of the RDA Toolkit. The bar is dark blue with white text and icons. A yellow box highlights the navigation items: Original Toolkit, Bookmarks and Notes, Documents, Views, Help, English, and Submit Feedback. A red arrow points from the 'Submit Feedback' text above to the 'Submit Feedback' link in the navigation bar. Below the navigation bar, the Princeton University Library logo is on the left, and the user name 'Cathy Weng' with a dropdown arrow is on the right. A horizontal menu contains four items: ENTITIES, GUIDANCE, POLICIES, and RESOURCES, which are highlighted with a yellow box. To the right of this menu is a search bar with a dropdown arrow and a search icon.

RDA 主要內容連結

RDA 內容顯示設定



內容顯示設定 – 可根據需要，設定特定的內容顯示

設定 RDA 內容 固定顯示

Saved Views

Create New View

View

Settings

RDA Template
RDA Standard ▼

Language
English ▼

Access
Private ▼

Policies

BLPS

LC-PCC PS

MLA BP

NLNZ PS

Primary Policy
BLPS ▼

Always open related policies with instruction

Examples

Show all

Basic

View as Relationship

View in Context

Recording Method

Unstructured

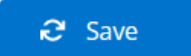
Structured

Identifier

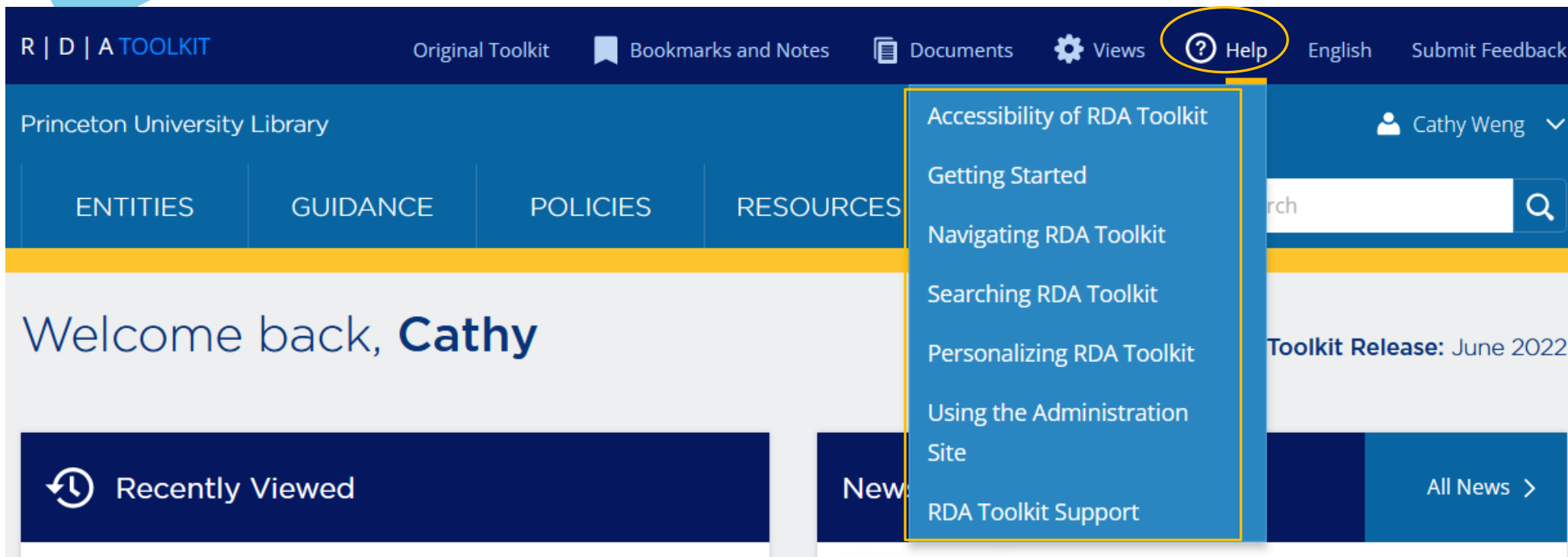
IRI

Display

Always open element reference

 Save

RDA Help 網頁



The screenshot displays the RDA Toolkit website interface. At the top, the navigation bar includes links for 'Original Toolkit', 'Bookmarks and Notes', 'Documents', 'Views', and 'Help' (which is circled in yellow). The 'Help' dropdown menu is open, listing several options: 'Accessibility of RDA Toolkit', 'Getting Started', 'Navigating RDA Toolkit', 'Searching RDA Toolkit', 'Personalizing RDA Toolkit', 'Using the Administration Site', and 'RDA Toolkit Support'. Below the navigation bar, the main content area features a welcome message 'Welcome back, Cathy' and a 'Recently Viewed' section. The right sidebar contains a search bar, a user profile for 'Cathy Weng', and a 'Toolkit Release: June 2022' announcement.

Help (需要幫助連結) – 連結到相關說明網頁，對 RDA Toolkit 的使用有更詳細說明

語言字體設定下拉

The screenshot shows the Princeton University Library website interface. At the top, there is a navigation bar with links for 'Original Toolkit', 'Bookmarks and Notes', 'Documents', 'Views', 'Help', and 'English'. The 'English' link is circled in yellow. Below the navigation bar, there is a header section with 'Princeton University Library' and a user profile for 'Cathy Weng'. A dropdown menu is open, showing options for 'Site Language' and 'RDA Language', both circled in yellow. The 'Site Language' dropdown includes 'English' (checked), 'Finnish', 'French', and 'Norwegian'. The 'RDA Language' dropdown also includes 'English' (checked), 'Finnish', and 'Norwegian'. Below these, there is a 'Font Size' dropdown, also circled in yellow, with options for 'Normal' (checked) and 'Large'. A green callout box with a red arrow points to the 'Site Language' dropdown. The callout box contains the text '語言字體設定:' followed by a bulleted list: '• 網站語言', '• RDA 內容語言', and '• 網站字體大小'. The main content area of the website is partially visible, showing a 'Welcome back,' message, a 'Recently Viewed' section with three items, and a 'News' section.

R | D | A TOOLKIT Original Toolkit Bookmarks and Notes Documents Views Help English Submit Feedback

Princeton University Library

ENTITIES GUIDANCE POLICIES RESOURCES All

Welcome back,

Recently Viewed

News

Element: date of publication
2022/09/21 07:54:25 EST

Entity: Manifestation
2022/09/21 07:53:46 EST

Guidance: Recording methods
2022/09/21 07:33:37 EST

Site Language

- ✓ English
- Finnish
- French
- Norwegian

RDA Language

- ✓ English
- Finnish
- Norwegian

Font Size

- ✓ Normal
- Large

語言字體設定:

- 網站語言
- RDA 內容語言
- 網站字體大小

RDA 主要內容 – 四部分 (下拉清單)

The image shows a screenshot of the RDA Toolkit interface. The top navigation bar includes the title 'R | D | A TOOLKIT' and links for 'Original Toolkit', 'Bookmarks and Notes', 'Documents', 'Views', 'Help', 'English', and 'Submit Feedback'. Below this, the Princeton University Library logo is visible, along with the user name 'Cathy Weng'. The main navigation area features four tabs: 'ENTITIES', 'GUIDANCE', 'POLICIES', and 'RESOURCES'. A search bar is located to the right of these tabs, with a dropdown menu set to 'All'. A red arrow points to the search bar with a callout box. Four callout boxes with colored backgrounds point to the tabs: a blue box for 'GUIDANCE', a green box for 'RESOURCES', a dark green box for 'ENTITIES', and an orange box for 'POLICIES'.

導引

編目附錄資源

實體

編目政策

搜尋框 – 可用來搜索 RDA 全部內容

RDA 首頁內容

R | D | A TOOLKIT Original Toolkit Bookmarks and Notes Documents Views Help English Submit Feedback

Princeton University Library Cathy Weng

ENTITIES GUIDANCE POLICIES RESOURCES All Search

Welcome back, Cathy

Last Toolkit Release: September 2022

Recently Viewed

Guidance: Well-formed RDA
2022/10/02 02:46:18 EST

Guidance: Effective description
2022/10/02 02:45:24 EST

Guidance: Resource description
2022/10/02 02:45:19 EST

News

RDA 最新消息

All News >

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Now ready for listening and viewing on [our YouTube channel](#), the latest RDA Toolkit demo is an English-language refresher on the features and functions of the official RDA Toolkit. It covers navigating and searching the official RDA Toolkit, current features and

最近拜訪的網頁

RDA 首頁內容



Documents

Documents >

Document Updates

相關文件檔的更新

New Subscriptions to Contributed Documents

RDA 個人設定
紀錄或更新消息



Profile Links

Profile >

Recently Viewed Documents

Bookmark and Note Notifications

statements from the Library of Congress - Program for Cooperative Cataloging, the British Library, the Music Library Association Best Practices, and the Suomalaiset linjaukset were also updated.

[Read more](#)

RDA 訓練講習
消息或出版品

Products

Shop RDA >



Purchase the 2022 RDA Lab Series and Join Live

This year's RDA Lab Series will consist of six modules, each consisting of four 60-minute sessions. Sessions will take place on Thursdays at 12:00pm Eastern/11:00am Central/10:00am Mountain/9:00am Pacific starting on April 28, 2022.

The RDA Lab Series is designed to help

RDA 首頁內容

Recently Updated Instructions

Element: video characteristic

2022/09/22

Element: groove characteristic

2022/09/22

Element: caractéristique sonore

2022/09/22

Element: point d'accès autorisé d'une collectivité

2022/09/22

最近更新的
編目規則



[Read more](#)

其他相關消息

Interview with Chris Oliver on new book Introduction to RDA

Now available for purchase on the ALA Store website, *Introduction to RDA: A Guide to the Basics after 3R, Second Edition* is Christine Oliver's primer guide to the RDA cataloging standard for library and information science students, records managers, catalogers, and other library professionals. The new print book specifically covers the changes to RDA reflected in the official RDA Toolkit launched on December 15th.

第一章：RDA 結構與內容 (1)：

實體和元素

實體

實體下拉頁面，包括
12 個實體，所有 RDA
編目著錄規則 (包括實
體和元素) 均在此部分

The screenshot displays the RDA Toolkit interface. At the top, it says "R | D | A TOOLKIT" and "Original Toolkit" with a bookmark icon. Below that is "Princeton University Library". The main navigation bar has three tabs: "ENTITIES", "GUIDANCE", and "POLICIES". The "ENTITIES" tab is selected, and a dropdown menu is open, listing 12 entity types: RDA Entity, Work, Expression, Manifestation, Item, Agent, Person, Collective Agent, Corporate Body, Family, Nomen, Place, and Timespan. To the right of the dropdown, the name "Cathy" is displayed in a large, bold font.



RDA Toolkit 內容 - 實體 (Entities)

- » 實體 – 讀者關心的相關書目資訊，做為資源發現依據
- » 以 IFLA 圖書館參考模式 (LRM) 的實體順序做內容安排
- » 每一實體有其獨立頁面，實體頁面內列出：
 - ◇ 實體定義 (definition)
 - ◇ 著錄前注意和考慮事項 (pre-recording)
 - ◇ 實體最低層次描述 (minimum description)
 - ◇ 實體界線 (entity boundary)
 - ◇ 著錄方式說明 (recording methods)
 - ◇ 實體屬性和關係元素列表

實體主頁 – 表現形式

[ENTITIES](#)[GUIDANCE](#)[POLICIES](#)[RESOURCES](#)[All](#)[Entities > Expression](#)[網頁連結蹤跡](#)

Expression

Select Policy Statement Set (3)

LC-PCC PS



Definition and Scope

[實體定義](#)

An intellectual or artistic realization of a work in the form of alpha-numeric, musical or choreographic notation, sound, image, object, movement, etc., or any combination of such forms.

Prerecording

[著錄前注意和考慮事項](#)

The term *expression* may refer to:







- an individual expression
- a part of an expression
- an *aggregating expression*

This entity is an *entity subtype*.








實體最低層次描述：
應包括那些元素

Minimum description

A minimum description of a work must include one of the following elements:

- Work: **appellation of work** → 
 - or Work: **title of work** → 
 - or Work: **preferred title of work** → 
 - or Work: **access point for work** → 
 - or Work: **authorized access point for work** → 
 - or Work: **identifier for work** → 

A minimum description of a work must also include one of the following elements:

- Work: **expression of work** →  with a value of:
 - Expression: **appellation of expression** → 
 - or Expression: **title of expression** → 
 - or Expression: **preferred title of expression** → 
 - or Expression: **access point for expression** → 
 - or Expression: **authorized access point for expression** → 
 - or Expression: **identifier for expression** → 
 - or IRI for an expression

實體界線：
說明何種情況下需
要著錄一新作品，
新表現形式，新具
體呈現

Entity boundary

The relative boundary of the entity is determined by bibliographic and cultural conventions.

A static work may be realized by two or more expressions that differ in content without changing the intellectual or artistic conception of the work.

An expression of a static work may be embodied by two or more manifestations without changing the content. A manifestation that carries the same content embodies the same expression and work.

A difference in content between two expressions is necessary but insufficient as an indicator that each expression realizes a different work. For instance, an expression

著錄方式：

- 非結構性著錄方式 (Unstructured description)
- 結構性著錄方式 (Structured description)
- 識別碼著錄方式 (Identifier)
- 國際資源標識符著錄方式 (IRI - Internationalized Resource Identifier)

Recording an unstructured description

Record an unstructured description as Manifestation: [title of manifestation](#).

For general guidance on unstructured descriptions, see Guidance: Recording methods. [Recording an unstructured description](#).

Recording a structured description

Record a structured description as Manifestation: [access point for manifestation](#).

For general guidance on structured descriptions, see Guidance: Recording methods. [Recording a structured description](#).

Recording an identifier

Record an identifier as Manifestation: [identifier for manifestation](#).

For general guidance on identifiers, see Guidance: Recording methods. [Recording an identifier](#).

Recording an IRI

Record an IRI for the entity as a *real-world object*.

For general guidance on IRIs, see Guidance: Recording methods. [Recording an IRI](#).

元素列表 – 位於實體主頁底端

- 以英文字母順序排列
- 也可用搜索框搜索元素

elements

 All Attribute Elements

Relationship Elements

[abbreviated title](#)[access point for manifestation](#)[accessibility content](#)[accompanied by manifestation](#)[also issued as](#)[appellation of manifestation](#)[applied material](#)[authorized access point for manifestation](#)[base material](#)[bibliographic format](#)[binding of manifestation](#)

搜索框



RDA 內容 – 元素





資料元素 (Elements)

- » 用來描述實體的一特性、屬性或關係
 - ◊ 例：正題名 (具體呈現) ；翻譯原文題名 (表現形式) ；載體形式 (具體呈現)
- » 資料元素的描述規則是 RDA 編目規則的基幹
- » 列於 RDA 各實體主頁的底端，按英文字母排，可由搜索連結進入元素主頁
- » 有屬性元素 (Attribute elements) 和關係元素 (Relationship elements)
- » 每一元素均在 RDA 註冊表 (Registry) 內 (有 RDA 註冊表標識符 (IRI))

實體的元素列表

elements

All

Attribute Elements

Relationship Elements



Find Element

[abbreviated title](#) →

[access point for manifestation](#) →

[accessibility content](#) →

[accompanied by manifestation](#) →

[also issued as](#) →

[appellation of manifestation](#) →

[applied material](#) →

[authorized access point for manifestation](#) →

[base material](#) →

[bibliographic format](#) →

[binding of manifestation](#) →



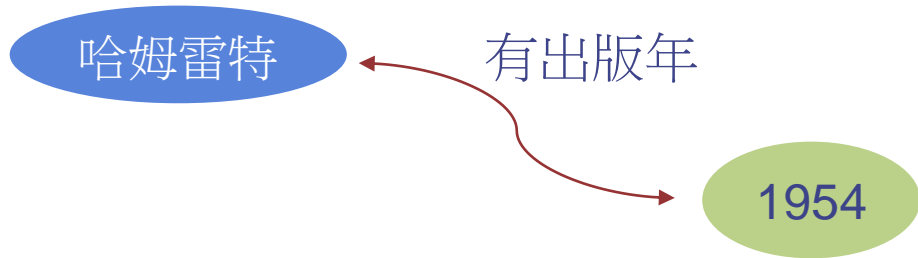
資料元素 (Elements)

- » 每一元素具有一個或數個不同標示 (labels) ，包括：
 - ◇ 屬性元素 (Attribute element) – 指實體的特性元素 (例: 載體形式 (carrier type))
 - ◇ 關係元素 (Relationship element) – 用來連結兩實體 (領域 (Domain) 範圍 (Range) 的關係顯示 (例: 出版年 (date of publication))

關係元素 (Relationship Elements)

- » 領域 (Domain) : 元素所屬的實體
- » 範圍 (Range) : 關係元素所指的資訊的實體

例： 哈姆雷特(牛津版紙本書) – 具體呈現實體 (manifestation) → 領域
1954 – 時間實體 (timespan) → 範圍
有出版年 → 關係元素



elements

All Attribute Elements Relationship Elements

publication

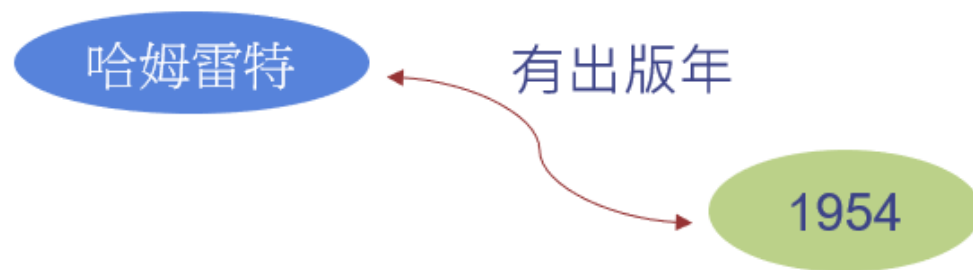
date of publication →

parallel place of publication →

place of publication →

關係元素 (Relationship Elements)

- » 關係元素連結領域 (domain) 和範圍 (range) 形成**資源描述框架結構語句 (RDF – Resource Description Framework)**
 - ◇ 主體 (領域) – 關係 – 受體 (範圍)
 - ◇ 構成三元組資料語句 – 鏈結性資料環境相容的結構語句



RDA 元素用語 (Elements)

- » 元素用語 (或標示) 非為一般讀者使用而建立例:

700 1- \$a Bull, Charles Livingston, \$d 1874-1932, \$e contributor person of still image

- » 資料元素用語和定義是根據鏈結性資料原則設立，對系統較具意義
- » 編目機構可各自建立讀者易懂的用語作為公用顯示標示

elements

All Attribute Elements Relationship Elements

Find Element

[contributor agent to aggregate](#)

[contributor collective agent of cartography](#)

[contributor collective agent of choreography](#)

[contributor collective agent of computer content](#)

[contributor collective agent of moving image](#)

[contributor collective agent of music](#)

[contributor collective agent of object](#)

[contributor collective agent of speech](#)

[contributor collective agent of still image](#)

[contributor collective agent of text](#)

[contributor collective agent to aggregate](#)

元素 (Elements) 頁面內容和結構

» 包含:

- ◇ 元素定義 (Definition and Scope)
- ◇ 元素參考版頁 (Element Reference)
- ◇ 著錄前考慮事項 (Pre-recording)
- ◇ 著錄方式說明 (Recording methods) (不同情況下 (condition / option) 的著錄說明)
- ◇ 相關元素

元素主頁結構：

元素定義 (Definition and Scope)

元素參考版頁 (Element Reference)

著錄前注意考慮事項 (Pre-recording)

著錄方式說明 (Recording Methods)

相關元素 (Related Elements)

title proper

Definition and Scope

A nomen that is a title of manifestation that is selected for preference in a specific application or context.

An alternative title is treated as part of a title proper.

Element Reference

Prerecording

A *title proper* does not include:

- Manifestation: [other title information](#)
- Manifestation: [parallel other title information](#)

A file name or data set name is not considered a *title proper* unless it is appearing in the manifestation.

Recording

Record this element as a value of Nomen: [nomen string](#) or as an instance of [Nomen](#).

For a variation in a value of this element that is associated with a unit of manifestation that embodies a *diachronic work*, see [Guidance: Resources for Describing a manifestation. Describing a manifestation of a diachronic work](#).

Recording an unstructured description

Recording a structured description

This recording method is not applicable to this element.

Recording an identifier

Record an identifier that is a stringified IRI for an instance of a [Nomen](#).

For general guidance on identifiers, see [Guidance: Recording methods. Recording an identifier](#).

Recording an IRI

Record an IRI for an instance of a [Nomen](#) as a *real-world object*.

Do not record an IRI for the entity that is being described.

A nomen references the Nomen: [nomen string](#) that is the value of an *appellation element*.

For general guidance on IRIs, see [Guidance: Recording methods. Recording an IRI](#).

View in Context Example

Example

Related Elements

元素參考版頁 (Element Reference)

元素 RDA 註冊表標識符

元素領域 (Domain)

元素範圍 (Range)

其他相關元素標籤 (Alternate labels)

都柏林核心元素用語 (Dublin Core Terms)

IFLA LRM 元素關係標識符

MARC 21 相對書目格式欄位

Element Reference

IRI

<http://rdaregistry.info/Elements/m/P30156>

Domain

Manifestation →

Range

Nomen →

關係元素

Alternate labels

has title proper

preferred title of manifestation

earlier title proper

later title proper

- Dublin Core Terms

<http://purl.org/dc/terms/title>

- IFLA LRM

<http://iflstandards.info/ns/lrm/lrmer/R13>

- MARC 21 Bibliographic

MARC 21 Bibliographic 245 ** \$a [unstructurec

Element Reference

IRI

<http://rdaregistry.info/Elements/m/P30001>

Domain

Manifestation →

屬性元素

Alternate labels

has carrier type

type of carrier

category of carrier

+ Dublin Core Terms

+ IFLA LRM

+ MARC 21 Bibliographic

第二章：RDA 結構與內容 (2)

導引 (Guidance)

編目政策 (Policies)

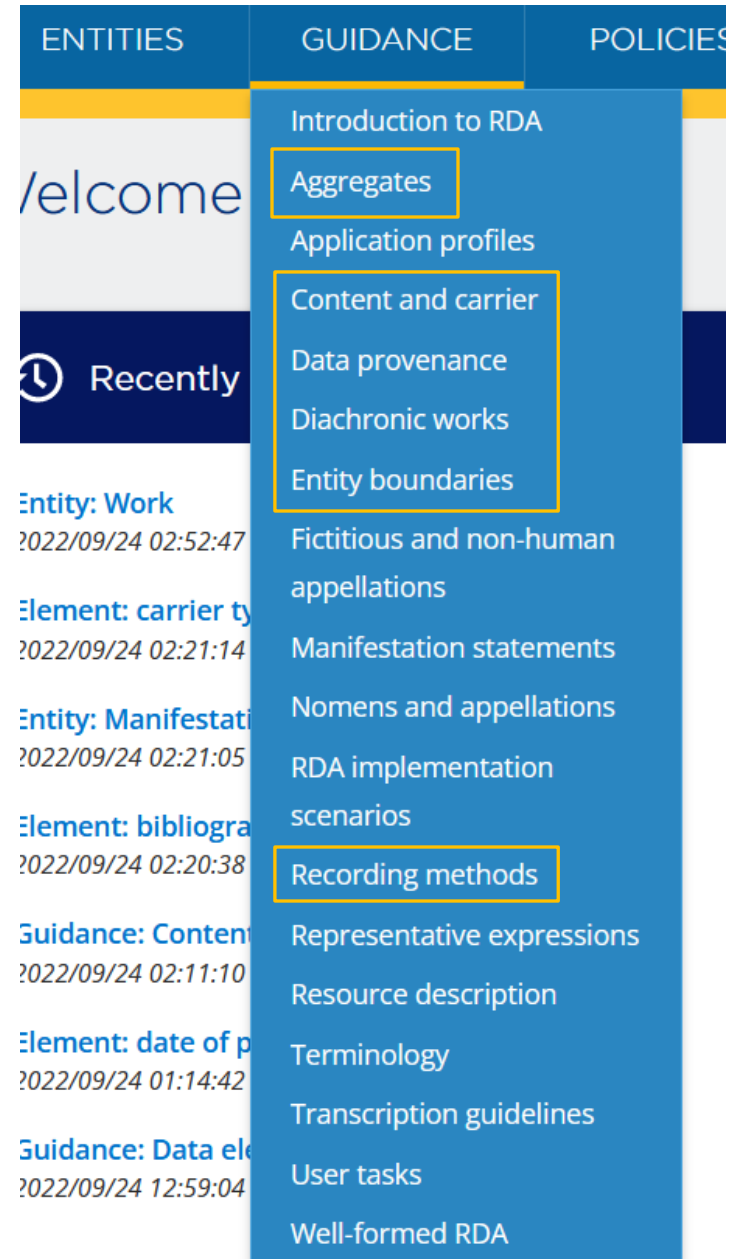
相關資源 (Resources)

RDA 導引 (Guidance)

RDA 導引提供與編目密切相關的編目理論、指引和重要書目觀念的說明，如：

- 書目資源內容和載體的著錄 (Content and carrier)
- 資料出處 (著錄來源) (Data provenance)
- 著錄方式 (Recording methods)
- 實體界線 (Entity boundaries)
- 聚合集 (Aggregates)
- 連續性作品 (Diachronic works)

不屬於(故不列入)元素著錄規則，併入編目導引



RDA 導引 (Guidance) – 資源內容和載體 (Content and Carrier)

資源內容和載體 (Content and carrier)

- » RDA 對書目資源的內容和載體描述有清楚的區別
 - ◇ 內容 (content) 是表現形式的屬性，描述作品的內容以何種形式表現 (例：文字形，動態影像)
 - ◇ 載體 (carrier) 是具體呈現和單件的屬性，是指書目內容儲存在何種載體內 (例：線上、光碟、微卷等)，著錄載體形式是描述具體呈現的表現
 - ◇ 媒體形式 (media) 也是載體 (carrier) 的特性，根據載體形式採用何種媒體來取得書目資源內容 (例：電腦。光碟放映機)
- » RDA 提供內容和載體形式控制詞彙以便著錄

Guidance > Content and carrier

Content and carrier

Table of contents

- [Content and carrier](#)
 - [Carrier type, content type, and media type](#)
 - [Extension plan](#)
- [RDA resource categorization](#)
 - [RDA/ONIX Framework](#)
 - [Content attributes](#)
 - [Base categories](#)
 - [Qualified categories](#)
 - [RDA categories](#)
 - [RDA media type categories](#)
 - [RDA carrier categories](#)
 - [RDA base carrier categories](#)
 - [RDA qualified carrier categories](#)
 - [RDA content categories](#)
 - [RDA base content categories](#)
 - [RDA qualified content categories](#)

描述資源內容和載體

- » 使用 MARC 21 編目，用定長欄 (006, 008) 和欄位 336 (內容), 337 (媒體), 338 (載體) 著錄

336 \$a Text \$ text \$2 rdacontent

337 \$a unmediated \$b n \$2 rdamedia

338 \$a volume \$b nc \$2 rdacarrier

336 two-dimensional moving image \$b tdi \$2 rdacontent

337 video \$b v \$2 rdamedia

338 videodisc \$b vd \$2 rdacarrier

RDA 導引 (Guidance) – 資料出處 (Data provenance)

Guidance > Data provenance

Data provenance

Table of contents

- [Recording a note on metadata](#)
- [Recording an agent who publishes metadata](#)
- [Recording an agent who records metadata](#)
- [Recording a content standard used for metadata](#)
- [Recording a language of description](#)
- [Recording a scope of validity of metadata](#)
- [Recording a script of description](#)
- [Recording a source of metadata](#)
 - [Recording a source of metadata that is a manifestation that is being described](#)
 - [Recording a source of metadata that is not a manifestation that is being described](#)
- [Recording a timespan for validity of metadata](#)
- [Recording a timespan when metadata are published](#)
- [Recording a transcription standard used for metadata](#)

資料出處、來源 (Data Provenance)

- » 資料出處資訊提供與著錄相關的資訊，如書目資料的：
 - ◇ 著錄機構、著錄日期、著錄語言、資料出版機構、據以著錄的著錄規則和資料來源
- » 描述具體呈現 (manifestation) 的著錄來源，也屬資料出處的一種，新版有詳細說明，例：
 - ◇ 具體呈現是圖書式出版品，其著錄來源為何；錄音資料出版品，其著錄來源為何
 - ◇ 著錄資料來自出版品或其他資源
- » 資料出處的著錄和資料著錄來源是編目員需要遵循的，目的為提供著錄的一致性，是編目前必須參考、諮詢的章節

著錄資料來源 (Source of metadata)

- » 著錄資料來源 (或著錄資料出處) 可在資料出處網頁，從 “Recording a source of metadata” 連結到詳細的說明部分

Data provenance

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- [Recording a note on metadata](#)
- [Recording an agent who publishes metadata](#)
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- [Recording a language of description](#)
- [Recording a scope of validity of metadata](#)
- [Recording a script of description](#)
- [Recording a source of metadata](#)
 - [Recording a source of metadata that is a manifestation that is being described](#)
 - [Recording a source of metadata that is not a manifestation that is being described](#)
- [Recording a timespan for validity of metadata](#)
- [Recording a timespan when metadata are published](#)
- [Recording a transcription standard used for metadata](#)

範例：

著錄來源：具體呈現 (出版品)是書頁(葉)式

資料著錄來源 (依以下順序)：

1. 題名頁
2. 封面
3. 標題頁
4. 刊頭頁
5. 版權頁

Use the following options to select a *source of information* for the value of an element.

CONDITION

The source of a *metadata work* is a manifestation that is being described.

A manifestation consists of one or more pages, leaves, sheets, or cards.

OPTION

Prefer the following recording sources, in this order:

1. A *title page, title sheet, or title card*
2. A *cover or jacket* issued with the manifestation
3. A *caption*
4. A *masthead*
5. A *colophon*

RDA 導引 (Guidance) – 著錄方式 (Recording methods)

著錄方式 (Recording methods)

ENTITIES

GUIDANCE

POLICIES

[Guidance > Recording methods](#)

Recording methods

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- [Recording an unstructured description →](#)
- [Recording a structured description →](#)
- [Recording an identifier →](#)
- [Recording an IRI →](#)

著錄方式 (Recording Methods)

- » 指登錄元素資料的方式
- » 四種著錄方式：
 - ◇ 非結構性著錄方式 (Unstructured description)
 - ◇ 結構性著錄方式 (Structured description)
 - ◇ 識別碼著錄方式 (Identifier)
 - ◇ 國際資源標識符著錄方式 (IRI - Internationalized Resource Identifier)
- » 每種著錄方式用來支持讀者查詢 (find)、辨識 (identify) 和探索 (explore) 圖書館書目資源，提高書目資料的可用性

著錄方式 (Recording Methods)

- » 每一實體和元素網頁上都列出四種著錄方式，指示是否使用和如何使用著錄方式
- » 有些元素可有超過一種著錄方式選項
- » 非每一元素都適用每種著錄方式
- » 由編目機構自行決定採用何種著錄方式，或可列入本地編目政策內



著錄元素－識別號

Recording an unstructured description

This recording method is **not applicable** to this element.

Recording a structured description

This recording method is **not applicable** to this element.

Recording an identifier

OPTION

Use a *vocabulary encoding scheme* as a source of information.

Record an identifier found in a *source of information*. Do not amend the identifier.

[Send to B](#)

LC-PCC

LC/PCC practice: If a local encoding scheme is able to record the value of an element as an identifier or IRI, use judgment in applying the recording method.

非結構性著錄方式 (Unstructured description)

- » 著錄的元素資料沒有結構限制，不遵循任何控制詞彙及登錄格式
 - ◇ 原文照抄的轉錄著錄 (transcribing) 屬於此著錄方式
 - ◇ 自由書寫的附註項也是
- » 有些著錄資料須要著錄資料出處
- » 範例：
245 10 \$a 理解都市綠地人與自然體驗及健康效益之研究 / \$c 洪詩涵[撰]
502 \$a 博士 國立臺灣大學醫學工程學研究所 2021

結構性著錄方式 (Structured description)

- » 遵循特定結構格式來著錄的資料元素
- » 有些結構性資料可來自控制詞彙系統
- » 例：檢索點、結構性附註、控制性名稱或題名、控制性主題標題用語、號碼、年分
- » 是否著錄資料出處，由編目機構決定
- » 範例：
100 1# \$a Adams, Henry, \$d 1838-1918.

502 \$b M.A. \$c International Faith Theological Seminary, London \$d 2005.

識別碼著錄方式 (Identifier)

- » 著錄的元素資料是識別碼，如：ISBN
- » 識別碼可由外來獨立機構或本地機構指定給予
- » 識別碼可來自控制詞彙 (註冊表)
- » 識別碼的著錄須遵循特定詞彙著錄格式
- » 是否著錄資料出處，由編目機構決定
- » 範例：

020 \$a 9780778554660 \$q 平裝

國際資源標識符著錄方式(IRI - Internationalized Resource Identifier)

- » 著錄的元素資料是國際資源標識符 (IRI)
- » 著錄標識符做為識別標識用在鏈結性資料環境內使資料互連，是 RDF (資源描述格式) 的必要元素 (即每一元素都有其獨特 IRI 供作連結)
- » 不須著錄資料出處
- » 範例：

100 1# \$a Obama, Michelle, \$d 1964- \$0

<http://id.loc.gov/authorities/names/n2008054754> \$1

<http://viaf.org/viaf/81404344>

RDA 導引 (Guidance) – 實體界線 (Entity boundaries)

實體界線 (Entity boundaries)

GUIDANCE	POLICIES
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Representative expressions	
Resource description	
Terminology	

[ENTITIES](#)[GUIDANCE](#)[POLICIES](#)[RESOURCE](#)[Guidance > Entity boundaries](#)

Entity boundaries

An RDA *entity boundary* is the set of criteria that is applied by an agent who creates metadata to determine if a description of a new RDA entity is required.

The criteria are specified as a difference in the values of one or more elements associated with a single entity.

實體界線 (Entity boundaries)

- » 一套標準或規範用來決定一實體是否應視為新實體，以新書目資料來描述
- » 用於當資料元素有變化，此改變後的實體，是否可算新作品 (或新表現形式、或具體呈現)，若是，則須建立新書目資料 (Metadata description set)
- » 此新實體可以是相同或不同實體類型
- » 一般而言，編目員用現有的描述實體書目資料和元素改變後的資料做比較，根據 RDA規則來決定是否需要視改變後的實體為新實體，建立新書目紀錄
- » 例如：
 - ◇ 從紙本書變成電子資源
 - ◇ 連續性作品題名改變

實體界線 (Entity boundaries)

- » 使用不同的著錄方式導致不同的著錄資料表現，不是實體改變，不需新編目資料
- » 實體界線也決定於編目團體的書目描述傳統或文化表現
- » 不同的實體有其特定的實體界線規範
- » 可從實體界線網頁點擊進入不同實體的主頁，找到實體界線的規範
- » 也可從每一實體的主頁找到實體界線的規範

Guidance > Entity boundaries

Entity boundaries

實體界線網頁

For instructions on the boundary of a specific entity, see:

- [RDA Entity. Entity boundary](#)
 - [Work. Entity boundary](#)
 - [Expression. Entity boundary](#)
 - [Manifestation. Entity boundary](#)
 - [Item. Entity boundary](#)
 - [Agent. Entity boundary](#)
 - [Person. Entity boundary](#)
 - [Collective Agent. Entity boundary](#)
 - [Corporate Body. Entity boundary](#)
 - [Family. Entity boundary](#)
 - [Nomen. Entity boundary](#)
 - [Place. Entity boundary](#)
 - [Timespan. Entity boundary](#)

Document Date: 2020/09/16

Document: https://access.rdatoolkit.org/en-US_topic_g34_ppn_ylb

Entity boundary

The relative boundary of the entity is determined by bibliographic and cultural conventions.

For general guidance on entity boundaries, see Guidance: [Entity boundaries](#) → 圖.

CONDITION

There is a significant difference in the values of elements of an expression from the values of a *representative expression*.

OPTION

Record a new instance of [Expression](#) → 圖.

表現形式主頁
實體界線規則

LC-PCC

LC/PCC practice: Cataloger's judgment.

Entity boundary

The absolute boundary of the entity is determined by characteristics of the entity that reflect the physical world.

The characteristics of a manifestation are derived from the characteristics that are common to all items that exemplify the manifestation.

Record a new instance of the entity when the following occurs:

An item that has not been modified has values of characteristics that differ from those of a manifestation.


For general guidance on entity boundaries, see Guidance: [Entity boundaries](#) → .

A significant difference in a value of one or more other elements may indicate a boundary of the entity.

CONDITION

A manifestation has values of relationship, identifying, or carrier characteristics that differ from another manifestation.

OPTION

Record a new instance of [Manifestation](#) → .

具體呈現主頁
實體界線規則

LC-PCC

LC/PCC practice: Apply the option.

RDA 導引 (Guidance) – 聚合集 (Aggregates)



聚合集 (Aggregates)

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Guidance > Aggregates

Aggregates

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- [Aggregate manifestations](#) →
- [Collection aggregate](#) →
- [Augmentation aggregate](#) →
- [Parallel aggregate](#) →
- [Aggregating expressions](#) →
- [Aggregating works](#) →
- [Describing an aggregate](#) →

Aggregate manifestations

聚合集 (Aggregates)

- » 聚合集是具體呈現實體，是一個或數個聚合成的表現形式的具體呈現，該表現形式聚合了一個或數個作品
- » 具體呈現聚合集種類：
 - ◇ 彙編聚合集 (collection aggregate) 例：台灣本地作家短篇小說選
 - ◇ 附加性聚合集 (augmentation aggregate) 例：陳寅恪先生全集 (上.下冊補篇合售)
 - ◇ 平行聚合集 (parallel aggregate) 例：莎士比亞：四大悲劇 (中英對照，精裝合訂本)
- » 對不同的聚合集成的作品、表現形式或具體呈現的描述規則，參照相關實體主頁


Describing a manifestation that embodies two or more expressions

A manifestation that embodies two or more expressions of distinct works is an *aggregate*. An aggregate also embodies the one and only *aggregating expression* of an *aggregating work*.

CONDITION

A manifestation is an *aggregate*.

OPTION

Record information about one or more of the expressions that are embodied using Manifestation: [note on manifestation](#) .

具體呈現主頁
聚合集描述規範

[Send to Back](#)

LC-PCC

LC/PCC practice: Cataloger's judgment for augmenting and parallel content. For further guidance on noting supplementary content, see Manifestation: [supplementary content](#). For a

RDA 導引 (Guidance) – Diachronic Works (連續性作品)



Diachronic Works (連續性作品)

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[Guidance > Diachronic works](#)

Diachronic works

Table of contents

- [Types of diachronic works](#) →
 - [Accumulation](#) →
 - [Replacement](#) →
- [Transformation boundaries](#) →

A *diachronic work* is a work that is planned to be single act of publication. When the plan is carried over time by being realized by one or more discrete one or more manifestations.

連續性作品 (Diachronic Works)

- » 連續性作品是一作品有計畫的，連續性的擴展內容並使具體呈現，作品內容歷時改變，以分開的表現形式表現，出版在分開的載體上
- » 即作品內容有計畫的歷時改變，有計畫的具體呈現其作品新內容
- » 連續性作品種類：
 - ◇ 累積性作品 (extension by accumulation) – 連續性 (successive)
 - ◇ 新作品取代舊作品 (extension by replacement) – 整合性 (integrating)

著錄說明

- » 聚合集和連續性作品的著錄說明
列在資源描述 (Resource Description) 章節
- » 新版 RDA 導引 (Guidance) > 資源描述 (Resource description)

[Introduction to RDA](#)[Aggregates](#)[Application profiles](#)[Content and carrier](#)[Data provenance](#)[Diachronic works](#)[Entity boundaries](#)[Fictitious and non-human appellations](#)[Manifestation statements](#)[Nomens and appellations](#)[RDA implementation scenarios](#)[Recording methods](#)[Representative expressions](#)[Resource description](#)[Terminology](#)[Transcription guidelines](#)[User tasks](#)[Well-formed RDA](#)

Resource description

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- Resource description →
 - Construction of a description of an information resource →
- Coherent description of an information resource →
 - Resource entity relationships for constructing a coherent description →
 - Cardinality restrictions for constructing a coherent description →
 - Minimum coherent description →
- Minimum description of a resource entity →
 - Minimum description of a work →
 - Minimum description of an expression →
 - Minimum description of a manifestation →
 - Minimum description of an item →
- Effective description →
 - Effective description of an information resource →
 - Effective description of a resource entity →
 - Selection of entities and elements for an effective description →
- Describing a work →
 - Relating a work to associated expressions, manifestations, agents, places, and timespans →
 - Cardinality restrictions for specific kinds of work →
 - Describing a group of works →
 - Describing a single work →
 - Describing aggregating works and works that are aggregated →
- Describing static and diachronic works →
 - Describing a static work →
 - Describing a diachronic work →
 - Describing an integrating work →
 - Describing a successive work →
 - Describing a serial work →
- Describing an expression →
 - Relating an expression to associated works, manifestations, agents, places, and timespans →
 - Cardinality restrictions for specific kinds of expression →
 - Describing an expression of a single work →
 - Describing expressions of aggregating works and expressions that are aggregated →
 - Describing an expression of a diachronic work →
- Describing a manifestation →
 - Relating a manifestation to associated works, expressions, agents, places, and timespans →
 - Cardinality restrictions for specific kinds of manifestation →
 - Describing a manifestation that is issued in only one physical or logical unit →
 - Describing a manifestation that is issued in two or more physical or logical units →
 - Describing a manifestation that embodies only one expression →
 - Describing a manifestation that embodies two or more expressions →
 - Describing a manifestation of a diachronic work →

The New RDA – Policies

編目政策說明

編目政策說明 (Policies)

ENTITIES	GUIDANCE	POLICIES	RESOURCES
		BLPS	
/elcome back, Cat		LC-PCC PS	
		MLA BP	
		NLNZ PS	

編目政策 (Policies)

- » 各國家圖書館或編目團體對使用 RDA 規則的應用說明，對規則的選項提供採用、如何採用或不採用的本地政策，目前包括：
 - ◇ 大英圖書館編目政策 (**BLPS**, British Library Policy Statements)
 - ◇ 美國會圖書館和編目合作計畫編目政策 (**LC-PCC PS**, LC-PCC Policy Statements)
 - ◇ (美)音樂圖書館協會編目實施教策 (**MLA-BP**, Music Library Association Best Practices)
 - ◇ 紐西蘭國家圖書館編目政策 (**NLNZ-PS**, National Library of New Zealand Policy Statements)
- » 未來其他國家圖書館或編目團體編目政策也可加入此處

Entities > [Manifestation](#)

Manifestation

Definition and Scope

A physical embodiment of an expression of a work.

Prerecording

The term *manifestation* may refer to:

- an individual manifestation
- a part of a manifestation
- a *published manifestation*
- an *unpublished manifestation*

編目政策下拉選項

Select Policy Statement Set (4)

Show None



Show None

BLPS (6)

LC-PCC PS (7)

MLA BP (6)

NLNZ PS (6)

carrier type


載體形式


Definition and Scope

A categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, or otherwise access the content of a manifestation.


 Element Reference

Prerecording

The [RDA Carrier Type](#)  *vocabulary encoding scheme* is derived from the [RDA/ONIX framework for resource categorization](#) [PDF].

For general guidance on carrier and content categories, see Guidance: [Content and carrier](#) .

A significant difference in a value of this element or an *element subtype*, if any, may indicate a boundary of the entity that requires the recording of a new instance of the entity.

For guidance and instructions on the criteria that are used to determine that a manifestation is distinct from other manifestations, see [Manifestation. Entity boundary](#) .

Select Policy Statement Set (4)

LC-PCC PS



核心元素


[Send to Back](#) 

LC-PCC

LC/PCC Core.

LC/PCC practice: See policy statement under Guidance: [Diachronic works. Transformation boundaries](#) for instructions on changes to media type for diachronic works.

LC/PCC practice: For subordinate materials (e.g., accompanying materials, kits, etc.), use cataloger's judgment when a detailed description of carrier characteristics is desired



CONDITION

A carrier type cannot be readily ascertained.

OPTION

Record the term *unspecified*.

For general guidance on unstructured descriptions, see [Guidance: Recording methods](#).

[Recording an unstructured description](#) →

Recording a structured description**OPTION**

Record an appropriate term from the [RDA Carrier Type](#) → [vocabulary encoding scheme](#).

LC-PCC (美國會圖書館 – 合作編目計畫編目政策)
不採用此選項

Send to Back

LC-PCC

LC/PCC practice: Do not apply the option.

LC-PCC (美國會圖書館 – 合作編目計畫編目政策)
採用此選項

Send to Back

LC-PCC

LC/PCC practice: Apply the option.

編目附錄相關資源 (Resources)

LICIES	RESOURCES
	Glossary
	Vocabulary Encoding Schemes
	Community resources
	Revision History
	Original Toolkit ;
	AACR2 ;

編目附錄相關資源 (Resources)

- » 詞彙表 (Glossary)
- » 詞彙編碼列表 (Vocabulary Encoding Schemes)
- » 相關團體編目資源 (Community resources)
- » RDA 修訂紀錄 (Recording history)
- » 舊版 RDA (Original Toolkit) 連結
- » 英美編目規則第二版 (AACR2) 連結

LICIES	RESOURCES
	Glossary
	Vocabulary Encoding Schemes
	Community resources
	Revision History
	Original Toolkit
	AACR2

詞彙表 (Glossary)

Resources > [Glossary](#)

Glossary

0-9

A

128mo

A bibliographic format that consists of one or more leaves that are 1/128 of the whole sheet.

Use for: one hundred twenty-eightmo

B

C

12mo

A bibliographic format that consists of one or more leaves that are 1/12 of the whole sheet.

Use for: duodecimo

Use for: twelvemo

D

E

F

16mo

A bibliographic format that consists of one or more leaves that are 1/16 of the whole sheet.

Use for: decimo-sexto

Use for: sexto-decimo

Use for: sixteenmo

G

H

詞彙編碼列表 (Vocabulary Encoding Schemes)

Resources > Vocabulary Encoding Schemes

Vocabulary Encoding Schemes

RDA Reference value vocabularies

RDA Aspect Ratio Designation

RDA Bibliographic Format

RDA Broadcast Standard

RDA Carrier Extent Unit

RDA Carrier Type

RDA Cartographic Data Type

RDA Collection Accrual Method

RDA Collection Accrual Policy

RDA Colour Content

RDA Configuration of Playback Channels

RDA Content Type

RDA Extension Plan

RDA File Type



相關團體編目資源 (Community resources)

Resources > [Community resources](#)

Community resources

This area of [RDA toolkit](#) holds content that conforms to the RDA standard but is specific to language or specialist communities rather than international in scope.

Community resources is subarranged into two areas:

- [Community refinements](#)  provides additional guidance and instructions for existing RDA elements that are applicable to specific communities
- [Community vocabularies](#)  provides controlled terms for use as values of specific RDA elements using specialized community-based vocabularies or language-based vocabularies.

RDA 修訂紀錄 (Recording history)

Resources > [Revision History](#)

Revision History

The RDA standard is regularly updated and revised. This section of RDA Toolkit allows users to track changes made to the standard and to access earlier versions of the instructions. The Revision History has two components: Release Notes and the Instruction Archive. New developments to the RDA Toolkit website can be tracked in the Release announcements. The Toolkit will maintain a unique Revision History section, with Release Notes and an Instruction Archive for each language version of RDA.

Release Notes

All revisions that are of interest to Toolkit users are reported in the Release Notes associated with each release. Minor changes such as corrections of typos and fixes to broken links are not reported. The Notes include a table that lists the elements and pages that have been revised, added, or deleted, a brief summary of the nature of the change and, where applicable, links to the both the new PDF of the element and page and its previous PDF. The Release Notes will be kept on the Toolkit for three years. After that the document will be relocated to the Instruction Archive.

2022 Releases

- [Notes on the September 28, 2022 RDA Toolkit Release](#) →
- [Notes on the June 22, 2022 RDA Toolkit Release](#) →
- [Notes on the March 23, 2022 RDA Toolkit Release](#) →

- » 舊版 RDA (Original Toolkit) 連結
- » 英美編目規則第二版 (AACR2) 連結

RDA | **TOOLS** | **RESOURCES**

RDA

- RDA Table of Contents
- + 0: Introduction
- Section 1: Recording Attributes of Manifestation & Item
 - + 1: General Guidelines on Recording Attributes of Manifestations and Items
 - + 2: Identifying Manifestations and Items
 - + 3: Describing Carriers

GET STARTED WITH THE RDA TOOLKIT!

It's as easy as ...

[Log in to Your Subscription](#)

If your institution's name is visible in

AACR2 | RDA

- ▶ Front Matter
- ▼ Part I: Description
 - Introduction
 - ▶ 1: General Rules for Description
 - ▶ 2: Books, Pamphlets, and Printed Sheets
 - ▶ 3: Cartographic Materials
 - ▶ 4: Manuscripts (Including Manuscript Collections)
 - ▶ 5: Music
 - ▶ 6: Sound Recordings
 - ▶ 7: Motion Pictures and Videorecordings
 - ▶ 8: Graphic Materials
 - ▶ 9: Electronic Resources
 - ▶ 10: Three-Dimensional Artefacts and Realia
 - ▶ 11: Microforms
 - ▶ 12: Continuing Resources

Anglo-American Cataloging Rules *Second Edition 2002 Revision*



ANGLO-AMERICAN
CATALOGUING
RULES

Second Edition

2002 Revision

編目附錄相關資源 (Resources)

- » 這些相關資源持續發展與修訂中
- » 未來內容會更新、增加或刪減

POLICIES	RESOURCES
	Glossary
	Vocabulary Encoding Schemes
	Community resources
	Revision History
	Original Toolkit
	AACR2



第三章 (1)：與舊版 RDA 不同處



新舊版 RDA Toolkit

R | D | A TOOLKIT Original Toolkit Bookmarks and Notes Doc

Princeton University Library

ENTITIES GUIDANCE POLICIES RESOURCES

- RDA Entity
- Work
- Expression
- Manifestation
- Item
- Agent
- Person
- Collective Agent
- Corporate Body
- Family

ession of a work.

O:

R | D | A TOOLKIT RESOURCE DESCRIPTION & ACCESS

Return to the Official RDA Toolkit

RDA TOOLS RESOURCES

RDA

- RDA Table of Contents
- + 0: Introduction
- Section 1: Recording Attributes of Manifestation & Item
 - + 1: General Guidelines on Recording Attributes of Manifestations and Items
 - + 2: Identifying Manifestations and Items
 - + 3: **Describing Carriers**
 - + 4: Providing Acquisition and Access Information
- Section 2: Recording Attributes of Work & Expression
 - + 5: General Guidelines on Recording Attributes of Works and Expressions
 - + 6: Identifying Works and Expressions
 - + 7: Describing Content
- Section 3: Recording Attributes of Agents
 - + 8: General Guidelines on Recording Attributes of Agents
 - + 9: Identifying Persons
 - + 10: Identifying Families
 - + 11: Identifying Corporate Bodies
- Section 4: Recording Attributes of Concept, Object, Event & Place
 - + 12: General Guidelines on Recording Attributes of Concepts, Objects,

[1] 2 3 4 5 6 7 8 9

include at least those that are

3.1 **General Guidelines**

3.1.1 **Sources of Information**
Base the descriptive information on the most important for identifying the work.

3.1.2 **Manifestation Carriers**
Manifestations of a work may be recorded on different carriers. For instructions on recording carriers, see 3.1.2.1.

3.1.3 **Facsimiles and Reproductions**
When describing a facsimile or reproduction, record the following information: For instructions on recording facsimiles and reproductions, see 3.1.3.1.

3.1.4 **Manifestation Dates**
When preparing a description, record the date of the manifestation. a) record only the date of the first manifestation.



與舊版 RDA 不同處 (1)

- » 新版 RDA 是平面式結構 (沒有舊版的遵循傳統編目步驟的順序及層次)
- » 沒有目次表
- » 沒有章節或傳統的規則號碼
 - ◇ 章節號碼代表編目規則層級性，對維護和更新具相當困難度
 - ◇ 編目員可取得規則參考號 (reference) 或連結 (link) 來取代規則號碼

舊版 RDA 章節結構 和章節號

RDA TOOLKIT
RESOURCE DESCRIPTION & ACCESS
Return to the Official RDA Toolkit

RDA
TOOLS
RESOURCES

RDA

- RDA Table of Contents
- + 0: Introduction
- Section 1: Recording Attributes of Manifestation & Item
 - + 1: General Guidelines on Recording Attributes of Manifestations and Items
 - + 2: Identifying Manifestations and Items
 - + 3: **Describing Carriers**
 - + 4: Providing Acquisition and Access Information
- Section 2: Recording Attributes of Work & Expression
 - + 5: General Guidelines on Recording Attributes of Works and Expressions
 - + 6: Identifying Works and Expressions
 - + 7: Describing Content
- Section 3: Recording Attributes of Agents
 - + 8: General Guidelines on Recording Attributes of Agents
 - + 9: Identifying Persons
 - + 10: Identifying Families
 - + 11: Identifying Corporate Bodies
- Section 4: Recording Attributes of Concept, Object, Event & Place
 - + 12: General Guidelines on Recording Attributes of Concepts, Objects,

[1] 2 3 4 5 6 7 8 9

include at least those that are

3.1 General Guidelines

3.1.1 **Sources of Information**
Base the descriptive information on the most important for identification

3.1.2 **Manifestation Carriers**
Manifestations of a work apply to the carrier. For instructions on recording, see 3.1.2.1

3.1.3 **Facsimiles and Reproductions**
When describing a facsimile or reproduction, use the following instructions. For instructions on recording, see 3.1.3.1

3.1.4 **Manifestation Dates**
When preparing a descriptive record, use the following instructions. For instructions on recording, see 3.1.4.1

a) record only

新版 RDA 規則參考號 (reference) 或連結 (link)



加書籤
加註解
加連結
加參考號

Recording

Record this element as a value of Nomen: [nomen string](#) or as an instance of a [Nomen](#).


For a variation in a value of this element that is associated with a unit or iteration of a manifestation that embodies a *diachronic work*, see [Guidance: Resource description. Describing a manifestation. Describing a manifestation of a diachronic work](#).

Recording an unstructured description

OPTION



Record a value of Manifestation: [title of manifestation](#).

 Example

強調顯示規則

5



Add New Bookmark

加標籤

Title

Folder
-- No Folder --

Receive notification when this page is updated:
Yes

(Notifications appear in the Profile Links section of the homepage.)

Cancel Save

Add New Note

加註解

Title

Access
Private

Folder
-- No Folder --

Body

Receive notification when this page is updated:
Yes

(Notifications appear in the Profile Links section of the homepage.)

Cancel Save

Create Link

加連結

URL

Copy

View Citation

加參考號

Citation

Copy



與舊版 RDA 不同處 (2)

- » 新版 RDA 根據 LRM 實體和屬性，編列三千多個資料元素 (elements)，每一元素均有其網頁，列出詳細著錄規則
- » 在元素頁可選擇同時瀏覽相關編目政策說明 (Policy statements)
- » 編目前導說明 (Guidance) 與編目條文分開
 - ◊ 包括背景資料，新概念 (如: 代表性表現形式 (Representative expression), 連續性作品 (Diachronic works)等)



與舊版 RDA 不同處 (3)

- » 詞彙用語不同
 - ◇ 傾向系統產生的用語，也使翻譯工作較容易
 - ◇ 與鏈結性資料應用系統的用語相容
- » 編目團體可用其熟悉的編目用語發展本地編目指導說明作補充
- » 盡可能的將編目規則一般化促進通用性，遠離偏向英美傳統的編目方式
- » 提高 RDA Toolkit 各元素編目規則的一致性



第三章 (2) : Why

RDA 為何要重新設計，重新組織？





理由一

- » 符合 2016 年修訂的國際編目原則 (International Cataloging Principles (2016))
- » 遵循國際編目團體同意的書目資料觀念模式 (即 “圖書館參考模式” LRM)

理由一 (Cont' d)

- » 符合 2016 年修訂的國際編目原則 (International Cataloging Principles (2016))
 - ◇ 以讀者方便為最高宗旨 (User convenience)
 - ◇ 資料應具開放性 (openness)
 - ◇ 資料應與網路系統 (語意網) 相容、互通 (interoperability) – 第二最高宗旨 (重要性高於讀者方便性外的其他原則)



International Federation of
Library Associations and Institutions



**Statement of International
Cataloguing Principles
(ICP)**



by IFLA Cataloguing Section and IFLA Meetings of Experts on an
International Cataloguing Code

2016 Edition with minor revisions, 2017

by Agnese Galeffi (chair), María Violeta Bertolini, Robert L. Bothmann,
Elena Escolano Rodríguez, and Dorothy McGarry



理由一 (Cont' d)

- » 遵循國際編目團體同意的書目資料觀念模式 (即 “圖書館參考模式” LRM)，包括：
 - ◇ 對書目資料結構的共識
 - ◇ 對書目資料功能表達的共識
- » 因 LRM 的出版，RDA 需以 LRM 為基礎重新組織
 - ◇ 三模式 (FRBR，FRAD，FRSAD) 融併成 “圖書館參考模式” (Library Reference Model)
 - ◇ 增加了新實體 – (例: Agent，時間 (timespan))
 - ◇ RDA 須配合新實體提供編目指示
- » 三模式的融合得使實體、元素的辨識和應用一致，不致因資料交換或系統轉換時造成資料流失或誤解
- » 新 RDA 結構具擴張性，容易增加新實體



理由二



- » RDA 指導委員會承諾要建立真正國際化的國際性編目規則
- » 繼續將英美編目傳統色彩逐一取消 (如: Old Testament (聖經舊約作為劃一題名))
- » 擴張 RDA 指導委員會的國際代表性
- » 以國際性視野審視 RDA，除繼續支持既有的編目方式，也使新編目原則更具彈性，讓非英美地區國家也容易採納
- » 新版 RDA 結構使 RDA 翻譯工作較容易實行



理由三

- » 國際編目界對圖書館資料須走出圖書館進入廣大的語意網的期待和遠見
- » RDA 必需支持鏈結性資料的實施，包括：
 - ◇ RDA 註冊表 (Registry) 的發展完成
 - ◇ IRI 著錄方式使著錄資料具活動性 (actionable)，可與其他資料做有意義的連結
 - ◇ RDA 實體、元素和詞語的建立支持鏈結性資料格式著錄 (即資料描述格式 (RDF))
 - 即實體 – 關係 -- 受體的三元組格式 (Triple: subject – predicate – object)

RDA 註冊表 (Registry)

#	 CURIE	↑ Label	⇅ Definition
#	 rdam:P30156	"has title proper"	"Relates a manifestation to a nomen that is a title of manifestation that is for preference in a specific application or context."
Scope notes:	"An alternative title is treated as part of a title proper."		
Domain:	manifestation		
Subproperties:	http://rdaregistry.info/Elements/m/datatype/P30156 ["has title proper"@en] http://rdaregistry.info/Elements/m/object/P30156 ["has title proper"@en] http://rdaregistry.info/Elements/m/P30129 ["has later title proper (Deprecated)"@en] http://rdaregistry.info/Elements/m/P30130 ["has earlier title proper (Deprecated)"@en] http://rdaregistry.info/Elements/m/P30203 ["has parallel title proper"@en]		
Superproperties:	http://rdaregistry.info/Elements/m/P30134 ["has title of manifestation"@en] http://rdaregistry.info/Elements/x/P00021 ["has preferred name of RDA entity"@en]		
Toolkit label:	"title proper"		
Toolkit definition:	"A nomen that is a title of manifestation that is selected for preference in a specific application or context."		
Alternate label:	"preferred title of manifestation,earlier title proper,later title proper"		



理由四

- » 舊版 RDA 的結構已過時 (與鏈結性資料語句結構脫節)，不容易維護，也不容易更新內容
- » RDA 需要新的內容管理系統 – 此系統容易建立新內容，更新舊內容，也使翻譯和出版容易許多



新版 RDA (The Official RDA Toolkit)

- » 編目規則不變，與舊版同
- » 因無明確層次結構，編目機構團體可發展自用的編目應用守則 (Metadata application profiles) 來協助本地編目工作
- » 新版 RDA 的使用
 - ◇ 經由實體連結至元素頁面，可找到元素的完整著錄規則
 - ◇ 以美國編目為例，從元素頁面的 LC - PCC 編目政策說明可進一步查詢 LC-PCC 資料格式指導文件 (Metadata Guidance Documentation)
 - ◇ LC-PCC 資料格式指導文件有更詳細的編目規則解釋和 MARC 21及 Bibframe 範例 (<https://www.loc.gov/aba/rda/mgd/>)

LC-PCC 資料格式指導
文件網站首頁
(<https://www.loc.gov/aba/rda/mgd/>)

CATALOGING AND ACQUISITIONS



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Resource Description & Access (RDA) Metadata Guidance Documentation

About the MGDs

The *Resource Description & Access* (RDA) Metadata Guidance Documentation (MGDs) will be used in conjunction with the Official RDA Toolkit and the accompanying LC-PCC Policy Statements when the Program for Cooperative Cataloging (PCC) determines an implementation date for the adoption of the Official RDA Toolkit. The MGDs are posted now to familiarize users with the content, format, and structure of the documentation.

The MGDs should not be used in PCC cataloging until an implementation date for the adoption of the Official RDA Toolkit has been determined.

An implementation date for the Official RDA Toolkit will be widely announced to PCC members. The implementation date is expected to be **no earlier than June 2023**.

Introduction to the MGDs

- ✦ [MG: Introduction](#) (PDF, 198 KB)

Narrative MGDs

- ✦ [MG: Access Point Syntax](#) (PDF, 721 KB)
- ✦ [MG: Aggregates](#) (PDF, 410 KB)
- ✦ [MG: Attributes: Agent](#) (PDF, 277 KB)
- ✦ [MG: Basic Cataloging Decisions](#) (PDF, 427 KB)
- ✦ [MG: Corporate Bodies](#) (PDF, 340 KB)
- ✦ [MG: Expressions](#) (PDF, 326 KB)
- ✦ [MG: Families](#) (PDF, 197 KB)
- ✦ [MG: Fictitious and Real Non-Human Entities](#) (PDF, 233 KB)
- ✦ [MG: Persons](#) (PDF, 387 KB)

第四章：如何使用新版 RDA



新版 RDA (The Official RDA Toolkit)

- » 編目規則不變，與舊版同
- » 因無明確層次結構，編目機構或團體可發展自用的基本書目資料應用守則 (Metadata application profiles)，列出基本著錄要求 (核心著錄元素、非核心著錄元素等) 來協助本地編目工作

例：美國書目合作編目計畫 (BIBCO) 用 RDA 所制定的基本書目資料應用守則 (BIBCO Standard Record (BSR) RDA Metadata Application Profile) (<https://www.loc.gov/aba/pcc/bibco/documents/PCC-RDA-BSR.pdf>)

使用新版 RDA 編目前題與認知

- » 了解、辨識資源類型
- » 熟悉資料出處、著錄來源 (Data provenance)
 - ◊ 能從新版 RDA 查詢相關資料出處、著錄來源
- » 認識、熟悉圖書館參考模式 (LRM) 實體類型及元素
- » 根據編目資源類型，決定著錄元素
- » 熟悉 RDA Toolkit 內容結構，知道如何找到需要參考的網頁
- » 認識本地編目政策說明和如何採用政策
- » 認識其他相關資源，隨時參考

使用新版 RDA編目步驟

- » 步驟一：確認資源類型和著錄來源、出處
- » 步驟二：決定需要著錄的元素 (Elements to record)
- » 步驟三：確認著錄元素的實體類型 (Entity)
- » 步驟四：根據實體類型，連結到實體頁面
- » 步驟五：從實體頁面底部，查詢元素並連結到元素頁面
- » 步驟六：從元素頁面，找到元素的著錄規則
- » 步驟七：配合元素頁面相關的的編目政策說明 (Policy statements) 及資料格式指導文件範例來登錄資料元素

範例

» 紙本書

封面



題名頁

THE DAYS OF GOLDEN LEAVES

茶金歲月

北埔姜阿新洋樓的故事

原 著
精華版

廖運潘

著

步驟一：從資源類型決定資料來源、出處

» 編目資源類型

- ◇ 內容形式：文字形資料，錄音資料，樂譜，地圖或其他書目資源？
 - ◇ 一次性 (definitive)、連續性 (continuous) 或整合性 (integrating) 資源
- ◇ 媒體形式：電子資源或實體資源 (需用的媒體來取得資源內容)？
- ◇ 載體形式：儲存資源的載體形式？

» 著錄編目資料來源 (source of metadata)

- ◇ 根據資源內容形式，查詢 RDA，確認資料主要著錄來源

範例著錄－紙本書 茶金歲月

» 紙本書

- ◇ 內容形式 (336)：文字形資源；一次性資源 (非連續性、整合性)
- ◇ 媒體形式 (337)：不需媒體
- ◇ 載體形式 (338)：紙本

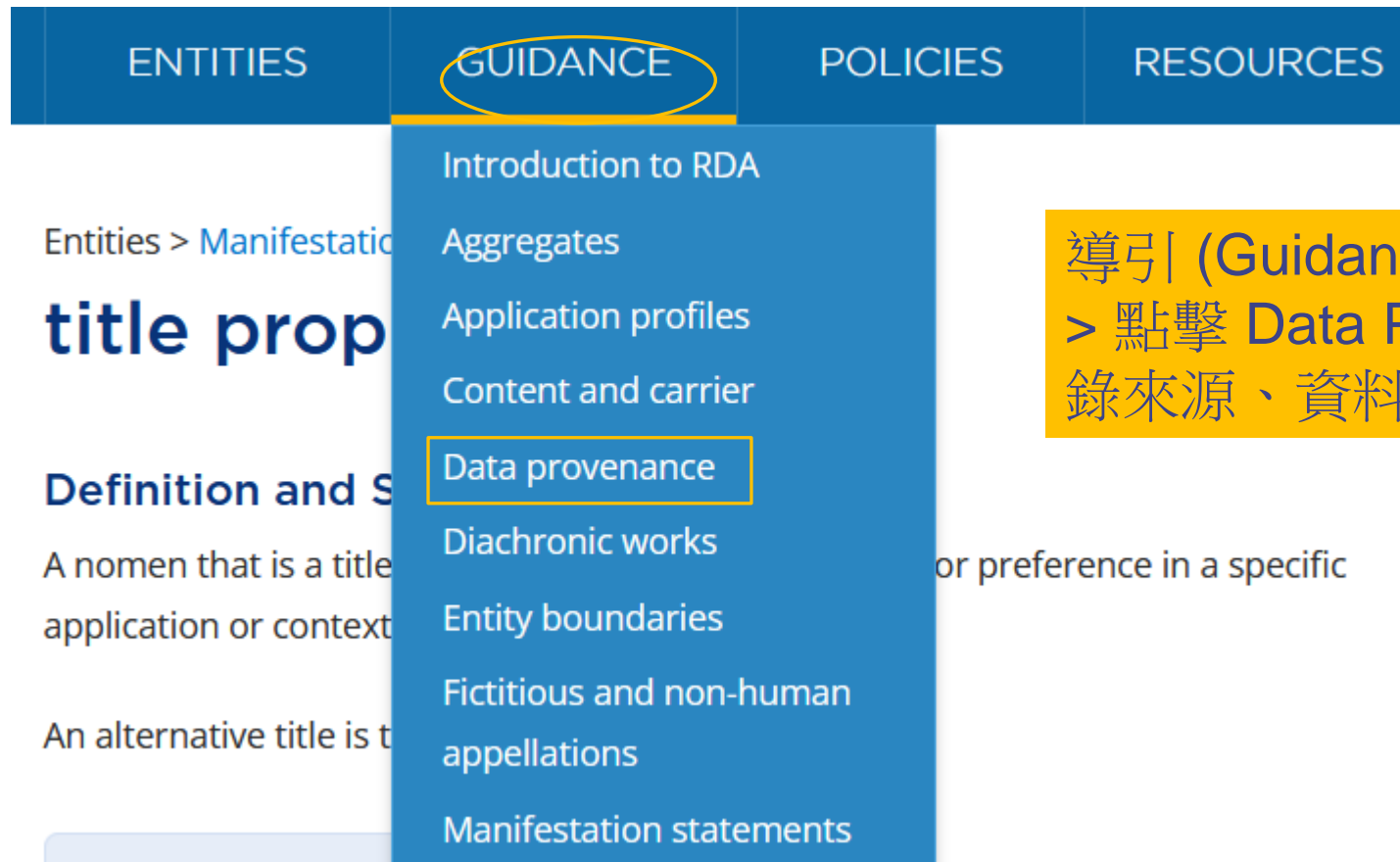
THE DAYS OF GOLDEN LEAVES
茶金歲月
北埔姜阿新洋樓的故事

原著
精華版

廖運潘

著

RDA Toolkit – 查詢資料來源、出處



The screenshot shows the RDA Toolkit website interface. At the top, there is a navigation bar with four tabs: ENTITIES, GUIDANCE, POLICIES, and RESOURCES. The 'GUIDANCE' tab is selected and highlighted with a yellow oval. Below the navigation bar, a dropdown menu is open, listing various guidance topics. The 'Data provenance' option is highlighted with a yellow box. To the right of the dropdown menu, there is a yellow callout box containing text in Chinese.

ENTITIES **GUIDANCE** POLICIES RESOURCES

Introduction to RDA
Aggregates
Application profiles
Content and carrier
Data provenance
Diachronic works
Entity boundaries
Fictitious and non-human appellations
Manifestation statements

Entities > Manifestation
title prop
Definition and S
A nomen that is a title
application or context
An alternative title is t
or preference in a specific

導引 (Guidance) 下拉
> 點擊 Data Provenance (著
錄來源、資料出處) 連結

Data provenance

Table of contents

- [Recording a note on metadata →](#)
- [Recording an agent who publishes metadata →](#)
- [Recording an agent who records metadata →](#)
- [Recording a content standard used for metadata →](#)
- [Recording a language of description →](#)
- [Recording a scope of validity of metadata →](#)
- [Recording a script of description →](#)
- [Recording a source of metadata →](#)
 - [Recording a source of metadata that is a manifestation that is being described →](#)
 - [Recording a source of metadata that is not a manifestation that is being described →](#)
- [Recording a timespan for validity of metadata →](#)
- [Recording a timespan when metadata are published →](#)
- [Recording a transcription standard used for metadata →](#).

點擊“資料著錄來源”
(Recording a source of metadata)

紙本書著錄來源、資料出處 (Data provenance)

1

書目資源形式是書頁、書葉、單頁或卡片

Use the following options to select a *source of information* for the value of an element.

CONDITION

The source of a *metadata work* is a manifestation that is being described.

A manifestation consists of one or more pages, leaves, sheets, or cards.

For further instructions on when to record a note on the source of the Manifestation: [Link](#).

3

LC-PCC 政策：採用此選項

2

著錄來源選項順序：
題名頁
封面
標題頁
刊頭頁
版權頁

OPTION

Prefer the following recording sources, in this order:

1. A *title page, title sheet, or title card*
2. A *cover or jacket* issued with the manifestation
3. A *caption*
4. A *masthead*
5. A *colophon*

LC-PCC

[Send to Back](#)

LC/PCC practice: Apply the option.

LC/PCC practice: Take a title proper of series from the following sources of information, in this order:

1. Series title page
2. Another source within the manifestation itself
3. One of the external sources of

書目資源形式是書頁、書葉、單頁或卡片

Use the following options to select a *source of information* for the value of an element.

CONDITION

The source of a *metadata work* is a manifestation that is being described.

A manifestation consists of one or more pages, leaves, sheets, or cards.

大英圖書館政策：採用此選項，若是古籍，用 DCRMR

[Send to Back](#)

OPTION

Prefer the following recording sources, in this order:

1. A *title page, title sheet, or title card*
2. A *cover or jacket* issued with the manifestation
3. A *caption*
4. A *masthead*
5. A *colophon*

BL

British Library: Apply if applicable. Exception:

Early Printed Resources: Apply DCRMR.

若書目資源缺乏 書目元素資訊

CONDITION

A manifestation that is being described **does not** provide a *source of information* for an element.

OPTION

Prefer the following external sources of information, in this order:

1. A published description of the manifestation
2. A container that is not issued with the manifestation itself
3. Any other available source

Recording a source of metadata that is a manifestation that is being described

LC-PCC政策：不用 RDA 選項，另設不同規則

LC/PCC practice: **Do not apply** the option.

Prefer instead the following external sources of information, in this order:

1. Subordinate materials (e.g., a leaflet, an “about” file) that are not treated as part of the manifestation itself
2. A published description of the manifestation
3. A container that is not issued with the manifestation itself
4. Any other available source

範例著錄－紙本書 茶金歲月

» 書目元素主要著錄來源－題名頁

THE DAYS OF GOLDEN LEAVES
茶金歲月
北埔姜阿新洋樓的故事

原 著
精華版

廖
運
潘

*

步驟二：決定需要著錄的元素 (Elements to record)

- » 列出需要著錄的元素
- » 描述元素，如：
 - ◇ 正題名
 - ◇ 著者敘述項
 - ◇ 版本敘述
 - ◇ 出版項 (出版地、出版者、出版年)
 - ◇ 附註
- » 檢索點，如：
 - ◇ 作者人名標題

步驟三和步驟四

- » 步驟三：確認著錄元素所屬的實體類型 (Entity)
 - ◊ 正題名 → “載體呈現” 實體元素 (Manifestation entity element)
- » 步驟四：根據實體類型，點擊連結到 RDA 實體頁面

著錄元素：正題名

正題名－“載體呈現” (Manifestation) 實體元素

ENTITIES	GUIDANCE	POLICI
RDA Entity		
Work		
Expression		
Manifestation	從實體標題下拉頁面，連結載體呈現實體主頁	1
Item		
Agent		
Person		
Collective Agent		
Corporate Body		
Family		
Nomen		
Place		
Timespan		

←

ENTITIES	GUIDANCE	POLICIES	RESOURCES
----------	----------	----------	-----------

Entities > [Manifestation](#)

Manifestation

Definition and Scope

A physical embodiment of an expression of a work.

Prerecording

The term *manifestation* may refer to:

- an individual manifestation
- a part of a manifestation
- a *published manifestation*
- an *unpublished manifestation*

In RDA, transcription of data from the source ensures that, where applicable, the data reflects how a manifestation represents itself. Transcription can also function as a means of differentiating one manifestation from another.

2

載體呈現實體
主頁

步驟五：從實體頁面底端，搜索查詢元素，連結到元素頁面

搜索元素

elements

All Attribute Elements Relationship Elements ▼

title proper

[parallel statement of responsibility relating to title proper →](#)

[parallel title proper →](#)

[statement of responsibility relating to title proper →](#)

[title proper →](#)

點擊連結到正題名元素
主頁

步驟六：從元素頁面，可找到元素的著錄規則及相關編目政策 (policies)

Entities > Manifestation > title proper

title proper

Select Policy Statement Set (4)

LC-PCC PS (24)

Definition and Scope

A nomen that is a title of manifestation that is selected for preference in a specific application or context.

An alternative title is treated as part of a title proper.

 Element Reference

Prerecording

A *title proper* does not include:

- Manifestation: [other title information](#) →
- Manifestation: [parallel other title information](#) →

A file name or data set name is not considered a *title proper* unless it is the only title appearing in the manifestation.

Recording

Record this element as a value of Nomen: [nomen string](#) → or as an instance of a

正題名元素主頁 – 包含
編目規則及政策說明

[Send to Back](#)

LC-PCC

LC/PCC Core.

LC-PCC 核心元素

LC/PCC practice: In most cases, record the title proper in such a way that definite and indefinite articles at the beginning of the title proper are disregarded for sorting and filing purposes. However, do not disregard certain articles

Recording an unstructured description

OPTION

Record a value of Manifestation: [title of manifestation](#).

 Example

[Send to Back](#)

LC-PCC

LC/PCC practice: Apply the option.

OPTION

Record a Manifestation: [note on manifestation](#) on the source or basis for a value of a title proper.

[Send to Back](#)

LC-PCC

LC/PCC practice: Apply the option for serials.
Apply the option for other resources when the title proper does not come from one of these sources:

Recording a structured description

This recording method is not applicable to this element.

Recording an identifier

Record an identifier that is a stringified IRI for an instance of a [Nomen](#).

For general guidance on identifiers, see Guidance: Recording methods. [Recording an identifier](#).

Recording an IRI

Record an IRI for an instance of a [Nomen](#) as a *real-world object*.

Entities > [Manifestation](#) > [title proper](#)

title proper

Definition and Scope

A nomen that is a title of manifestation that is selected for preference in a specific application or context.

An alternative title is treated as part of a title proper.

[Element Reference](#)

Prerecording

Recording an unstructured description

OPTION

Record a value of Manifestation: [title of manifestation](#).

[Example](#)

OPTION

Record a Manifestation: [note on manifestation](#) on the source or basis for a value of a title proper.

LC-PCC

LC/PCC practice: Apply the option.

LC-PCC :
採用此選項

LC-PCC

LC/PCC practice: Apply the option for serials.

Apply the option for other resources when the title proper does not come from one of these sources:

LC-PCC :
若資源是期刊，
採用此選項


步驟七：配合元素頁面的著錄規則和相關的編目政策 (Policy statements) 登錄資料元素

著錄方式：
以非結構性著錄方式著錄

RDA 正題名編目規則 – 著錄來源

Data provenance

OPTION

Record a *source of information*. For general guidance, see Guidance: Data provenance. [Recording a source of metadata](#) .

Recording a structured description

This recording method is not applicable to this element.

[Send to Back](#)

LC-PCC

LC/PCC practice: Apply this option if 1) the metadata has been taken from a source other than the manifestation being described and there is a requirement to record that source OR 2) if directed to do so by other LC/PCC documentation.

RDA 規則選項：登錄著錄來源 (即正題名資料出處)

LC-PCC PS政策：若資料非來自於具體呈現本身，或有其他 LC-PCC 文件規定，才需著錄資料來源

RDA 規則 – 其他著錄方式：

- 結構性著錄方式 – 不適用
- 識別號著錄 – 可著錄名稱識別號
- IRI 著錄 – 可著錄國際資源標識符

Recording a structured description

This recording method is not applicable to this element.

Recording an identifier

Record an identifier that is a stringified IRI for an instance of a **Nomen** [→](#).

For general guidance on identifiers, see Guidance: Recording methods. [Recording an identifier](#) [→](#).

Recording an IRI

Record an IRI for an instance of a **Nomen** [→](#) as a *real-world object*.

Do not record an IRI for the entity that is being described.

A nomen references the Nomen: **nomen string** [→](#) that is the value of an *appellation element*.

For general guidance on IRIs, see Guidance: Recording methods. [Recording an IRI](#) [→](#).

範例 - 茶金歲月

- » 著錄正題名，題名來自題名頁

245 10 \$a 茶金歲月

- » 正題名資料來自出版品題名頁
- » 因是一次性出版品 (monograph)，非期刊，不須著錄題名來源

範例著錄 – 紙本書 茶金歲月

» 紙本書 -- 資源類型

- ◇ 內容形式 (336)：文字形資源；一次性資源 (非連續性、整合性)
- ◇ 媒體形式 (337)：不需媒體
- ◇ 載體形式 (338)：紙本

THE DAYS OF GOLDEN LEAVES
茶金歲月
北埔姜阿新洋樓的故事

原著
精華版

廖運潘

著

三元素用來描述資源類型

- » 內容形式：文字形資源 → 表現形式實體
- » 媒體形式：不需媒體 → 具體呈現實體
- » 載體形式：紙本 → 具體呈現實體

內容形式 → 表現形式實體

ENTITIES	GUIDANCE
RDA Entity	
Work	
Expression	
Manifestation	
Item	
Agent	
Person	
Collective Agent	
Corporate Body	
Family	
Nomen	

Entities > [Expression](#)

Expression

Definition and Scope

An intellectual or artistic realization of a work in the form of alpha-numeric, musical or choreographic notation, sound, image, object, movement, etc., or any combination of such forms.

Prerecording

The term *expression* may refer to:

- an individual expression
- a part of an expression
- an *aggregating expression*

This entity is an *entity subtype*.

搜索、進入內容形式元素網頁

elements

All Attribute Elements Relationship Elements ▼

content

[content type →](#)

[details of cartographic content →](#)

[horizontal scale of cartographic content →](#)

[medium of performance of choreographic content →](#)

[medium of performance of musical content →](#)

[note on changes in content characteristics →](#)

[projection of cartographic content →](#)

[summarization of content →](#)

[vertical scale of cartographic content →](#)

Entities > [Expression](#) > [content type](#)

content type

Definition and Scope

A categorization that reflects the fundamental form of communication in which the content is expressed and the human sense through which it is intended to be perceived.

Content type also reflects the number of spatial dimensions and the presence or absence of movement in which content expressed in the form of an image or images is intended to be perceived.

[👁 Element Reference](#)

Prerecording

The value of this element may be used for Work: [content type of representative expression](#).

The [RDA Content Type](#) *vocabulary encoding scheme* is derived from the [RDA/ONIX framework for resource categorization \[PDF\]](#).

For general guidance on carrier and content categories, see Guidance: [Content and carrier](#).

LC-PCC

LC-PCC 核心元素

[LC/PCC Core](#). PCC may also record content type as part of an [authorized access point for expression](#).

LC/PCC practice: See the Metadata Guidance documentation: [Expression elements](#).

Recording

CONDITION

An expression [has two or more values of Expression: content type](#).

若資源有數種內容形式

OPTION

Record all of the content types.

著錄所有的內容形式

LC-PCC

LC/PCC practice: Cataloger's judgment.

OPTION

Record only the predominant content type.

著錄最主要的內容形式

LC-PCC

LC/PCC practice: Cataloger's judgment.

非結構性著錄方式

Recording an unstructured description

OPTION

Record an uncontrolled term or a term that is transcribed from a *source of information*.

LC-PCC

LC-PCC:
不採用此選項


Se

LC/PCC practice: Do not apply the option.

Recording a structured description

結構性著錄方式

OPTION

Record an appropriate term from the [RDA Content Type](#)  *vocabulary encoding scheme*:

cartographic dataset

cartographic image

LC-PCC

LC-PCC:
採用此選項

LC/PCC practice: Apply the option.

元素參考版頁
有使用 MARC 21 欄位
著錄指示

Element Reference

IRI

<http://rdaregistry.info/Elements/e/P20001>

Domain

Expression →

Alternate labels

has content type

type of content

+ **Dublin Core Terms**

+ **IFLA LRM**

+ **MARC 21 Authority**

- **MARC 21 Bibliographic**

MARC 21 Bibliographic 500 ** \$a [unstructured description]

MARC 21 Bibliographic 336 ** \$a [structured description]

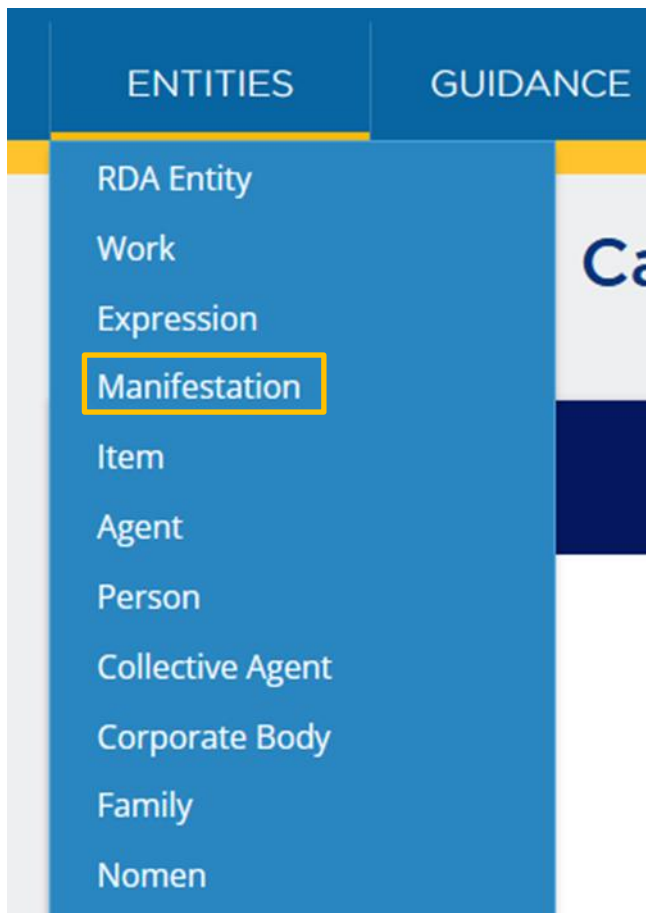
MARC 21 Bibliographic 006/07 [identifier] (maps)

MARC 21 Bibliographic 008/25 [identifier] (maps)

MARC 21 Bibliographic 336 ** \$b, 0 [identifier]

MARC 21 Bibliographic 336 ** \$1 [IRI]

載體形式，媒體形式 → 具體呈現實體



Entities > Manifestation

Manifestation

具體呈現主頁

Definition and Scope

A physical embodiment of an expression of a work.

Prerecording

The term *manifestation* may refer to:

- an individual manifestation
- a part of a manifestation
- a *published manifestation*
- an *unpublished manifestation*

elements

All Attribute Elements Relationship Elements ▼

carrier |

carrier type →

note on changes in carrier characteristics →

on carrier unit with →

從實體網頁搜尋找到**載體形式**元素，再從連結進入元素網頁

Entities > Manifestation > carrier type

carrier type 元素網頁

Select Policy Statement
LC-PCC PS

Definition and Scope

A categorization reflecting the format of the storage medium and housing of a carrier in combination with the type of intermediation device required to view, play, run, or otherwise access the content of a manifestation.

👁 Element Reference

Prerecording

The [RDA Carrier Type](#) → *vocabulary encoding scheme* is derived from the [RDA/ONIX framework for resource categorization](#) [PDF].

LC-PCC:
核心元素

LC-PCC
LC/PCC Core.

Recording an unstructured description

非結構性著錄方式

OPTION

Record an uncontrolled term or a term that is transcribed from a *source of information*.

cataloger's judgment

of source of information

LC-PCC

LC/PCC practice: Do not apply the option.

LC-PCC:
不採用此選項


scri

Send

Recording a structured description

結構性著錄方式

OPTION

Record an appropriate term from the [RDA Carrier Type](#)  *vocabulary encoding scheme*:

aperture card

audio belt

audio cartridge

LC-PCC

LC/PCC practice: Apply the option.

LC-PCC:
採用此選項

elements

All
 Attribute Elements
 Relationship Elements

media

media type →

從實體網頁搜尋找到媒體形式元素，
再從連結進入元素網頁

Entities > Manifestation > media type

media type

Select Policy Statement
LC-PCC PS

元素網頁

Definition and Scope

A categorization that reflects the general type of intermediation device required to view, play, run, or otherwise access the content of a manifestation.

👁 Element Reference

Prerecording

The [RDA Media Type](#) vocabulary encoding scheme is derived from the [RDA/ONIX framework for resource categorization \[PDF\]](#).

LC-PCC:
核心元素

LC-PCC
LC/PCC Core.

題名頁

THE DAYS OF GOLDEN LEAVES

茶金歲月

北埔姜阿新洋樓的故事

原 著
精華版

廖
運
潘

著

範例 (續)

版權頁

茶金歲月：北埔姜阿新洋樓的故事

The Days of Golden Leaves

作 者：廖運潘

出 版 社：聯經出版事業股份有限公司

出版日期：2021/11/10

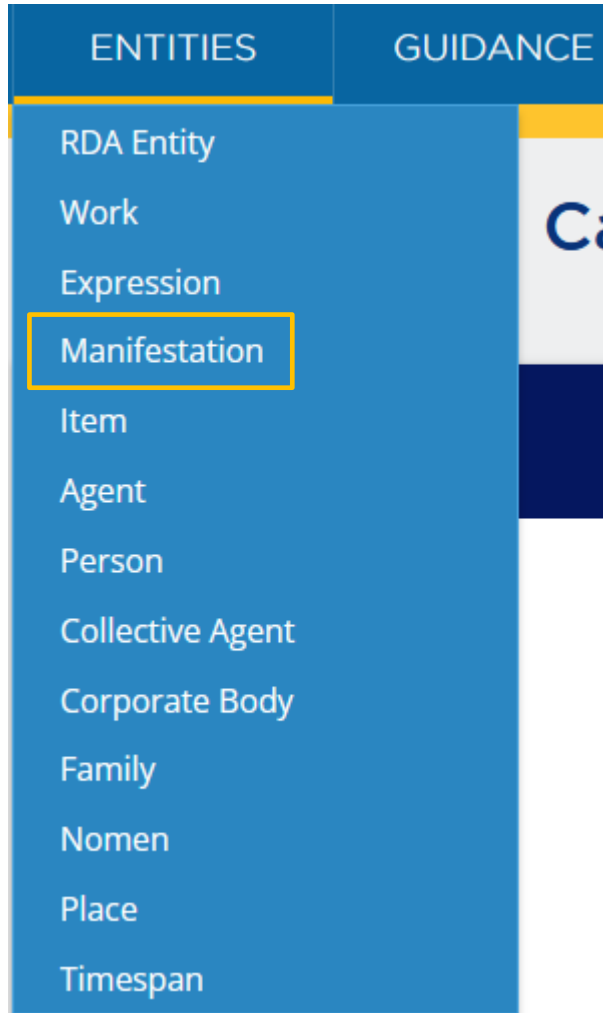
著錄元素：出版者 重覆七步驟著錄其他元素

- » 步驟一：確認資源類型和著錄來源、出處
- » 步驟二：決定需要著錄的元素 (Elements to record)
- » 步驟三：確認著錄元素的實體類型 (Entity)
- » 步驟四：根據實體類型，連結到實體頁面
- » 步驟五：從實體頁面底部，查詢元素並連結到元素頁面
- » 步驟六：從元素頁面，找到元素的著錄規則
- » 步驟七：配合元素頁面相關的編目政策說明 (Policy statements) 及資料格式指導文件範例來登錄資料元素

步驟 1-4：決定需要著錄的元素 – 出版者

- » 步驟一：確認資源類型和著錄來源、出處
 - ◊ 紙本書，著錄來源 – 版權頁
- » 步驟二、三：決定需要著錄的元素和實體類型
 - ◊ 出版者 – 具體呈現實體
- » 步驟四：根據實體類型，連結到實體頁面

連結具體呈現實體主頁



Entities > [Manifestation](#)

Manifestation

Definition and Scope

A physical embodiment of an expression of a work.

Prerecording

The term *manifestation* may refer to:

- an individual manifestation
- a part of a manifestation
- a *published manifestation*
- an *unpublished manifestation*

In RDA, transcription of data from the source ensures that, where applicable, the data reflects how a manifestation represents itself. Transcription can also function as a means of differentiating one manifestation from another.

步驟五：從實體頁面底部，查詢元素並連結到元素頁面

elements

All Attribute Elements Relationship Elements ▼

publisher

具體呈現 (manifestation) 實體主頁底端，搜索元素

出版者名稱

[name of publisher →](#)

[parallel name of publisher →](#)

[publisher agent →](#)

出版者執行者(用於檢索點)

[publisher collective agent →](#)

[publisher corporate body →](#)

[publisher family →](#)

[publisher number for notated music →](#)

[publisher person →](#)

出版者元素主頁

Entities > [Manifestation](#) > [name of publisher](#)

name of publisher


Select Policy Stat

LC-PCC PS

Definition and Scope

A nomen that is a name of an agent who is responsible for publishing a manifestation.

Publication includes release and issuance.

 Element Reference

LC-PCC : 核心元素

Prerecording

This element is a *shortcut* for the following chain of relationships:

1. Manifestation: [publisher agent](#) → for an agent who is responsible for publishing a published manifestation
2. Agent: [name of agent](#) → for a nomen that is an appellation of the agent in natural language and phrasing used in common discourse

LC-PCC

LC/PCC Core.

步驟六：從元素頁面，找到元素的著錄規則

Recording

Record this element as a value of Nomen: [nomen string](#) or as an instance of a [Nomen](#).

For a variation in a value of this element that is associated with a unit or iteration of a manifestation that embodies a *diachronic work*, see [Guidance: Resource description. Describing a manifestation. Describing a manifestation of a diachronic work](#).

CONDITION

Two or more values for this element appear in the *source of information*.

OPTION

Record a value that appears first.

OPTION

Record one or more values separately in the order indicated by the sequence, layout, or typography of the *source of information*.

[Send to Back](#)

LC-PCC

LC/PCC practice: See the Metadata Guidance documentation: [Manifestation: printer corporate body: government printers](#).

LC/PCC practice: See the Metadata Guidance documentation: [Manifestation: printer corporate body: privately printed works](#).

[Send to Back](#)

LC-PCC

LC/PCC practice: Apply the option.

[Send to Back](#)

LC-PCC

LC/PCC practice: Apply the option.

PCC practice: Do not apply the option for rare materials. In most cases, transcribe all names of

若有超過一個出版者，
選項1：著錄第一個
選項2：全部著錄

出版者元素著錄方式- 非結構性著錄方式

Recording an unstructured description

OPTION

Record a name by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. [Guidelines on basic transcription](#) →

LC-PCC

LC/PCC practice: Do not apply the option.

OPTION

Record a name by transcribing text and spoken word content from a manifestation using Guidance: Transcription guidelines. [Guidelines on normalized transcription](#) →

LC-PCC

LC/PCC practice: Apply the option.

LC-PCC:
採用此選項

用規範式原文照錄

Name of publisher not identified

CONDITION

A manifestation does not have a value that can reasonably be determined.

若無出版者資訊，著錄
[publisher not identified]

OPTION

Record *publisher not identified*.

LC-PCC

LC/PCC practice: Apply the option. Supply the value in square brackets.

Send to

RDA 規則 – 其他著錄方式：

- 結構性著錄方式 – 不適用
- 識別號著錄 – 可著錄名稱
識別號
- IRI 著錄 – 可著錄國際資
源標識符

Recording a structured description

This recording method is not applicable to this element.

Recording an identifier

Record an identifier that is a stringified IRI for an instance of a [Nomen](#) → [].

For general guidance on identifiers, see Guidance: Recording methods. [Recording an identifier](#) → [].

Recording an IRI

Record an IRI for an instance of a [Nomen](#) → [] as a *real-world object*.

步驟七：配合元素頁面相關的的編目政策說明 (Policy statements) 及資料格式指導文件範例來登錄資料元素

- » 範例 - 茶金歲月
- » 著錄元素出版者，著錄來源：版權頁

245 10 \$a 茶金歲月：\$b 北埔姜阿新洋樓的故事

264 _1 \$a 新北市：\$b 聯經出版事業股份有限公司，\$c 2021.11



課程結束

Thank you!

